

**RD 900 BOARD MEETING
RECLAMATION DISTRICT 900
February 16, 2023
Minutes**

Pursuant to Government Code section 54953, as amended by Assembly Bill 361 (2021), and due to the State of Emergency declared by the Governor on March 4, 2020, members of the Reclamation District 900 Board of Trustees participated in this Special Meeting using the Zoom meeting platform. To reduce the spread of COVID-19, members of the public were invited to watch the Regular Board meeting livestream at <https://youtube.com/live/GdXqLOlrmJg?feature=share>.

The Regular Board meeting was called to order at 6:06 PM by President Guerrero. Also in attendance at the meeting were: Trustees Early, Sulpizio Hull and Alcalá, General Manager Johnson, Interim Assistant General Manager Fabun, and District Counsel Nevis.

GENERAL ADMINISTRATION – PART I

Entry No. 1

Heard General Administration Functions as follows:

- A. Presentations by the public on matters not on the agenda within the jurisdiction of the District. The Agency is prohibited by law from discussing issues not on the agenda brought to them at this time.
No comments by the public.

CONSENT AGENDA – PART II

Entry No. 2 - Consideration of Resolution 23-01-01 Adopting Findings Necessary to Continue Conducting Reclamation District 900 Board Meetings Via Teleconference Pursuant to Assembly Bill 361.

Entry No. 3 - Consideration of the Purchase of an AEBI Terratrak TT211 Slope Mower with Front Flail Mower Attachment.

Entry No 4 - Consideration Of Encroachment Permit – Astound Business Solutions Powered by Wave

Entry No. 5 - Consideration of Approval of the January 19, 2023 Board Meeting Minutes

MOTION: Alcalá SECOND: Early AYES: Early, Alcalá, Sulpizio Hull, Guerrero
NOES: None ABSTAIN: None ABSENT: Orozco

The consent agenda passed 4-0, by roll call vote.

REGULAR AGENDA – PART III

Entry No. 6 – Consideration to Endorse the Proposed Phase 6 Project by Smart Growth Investors II, LLC at the Corner of Mill and Riverfront Streets for the Central Valley Flood Protection Board
ITEM REMOVED FROM AGENDA

MOTION: Alcalá SECOND: Early AYES: Early, Alcalá, Sulpizio Hull, Guerrero
NOES: None ABSTAIN: None ABSENT: Orozco

The consent agenda passed 4-0, by roll call vote.

Entry No.7 – Reclamation District 900 Board Meetings. In-person RD 900 Board Meetings will now be held on the first Wednesday of each month starting at 5:30pm pst.

MOTION: Sulpizio Hull SECOND: Early AYES: Early, Alcalá, Sulpizio Hull, Guerrero
NOES: None ABSTAIN: None ABSENT: Orozco

The consent agenda passed 4-0, by roll call vote.

Entry No. 8 - General Manager Johnson reported the following:

Administration/Finance

Counsel and Staff will be reviewing Employee Handbook. Last update was 2017.

Discussed the outcome of the financial audit. Hiring an Assistant General Manager can assist with segregation of duties and financial policies and procedures.

Financial Update – see attached.

Levee/Drainage/Pump Maintenance

Staff have been working around the clock due to the storms beginning just before Christmas and ending January 16, 2023. Levees held up real well, with 2 minor slips along the Deep Water Shipping Channel (near the District's old Corp. yard). Pump stations ran adequately and ran for long durations with a few minor electrical problems that we are working on. The ditches were cleaned of debris during the storms to allow flowage. The ditches are showing signs of erosion. Staff will need to repair as the ground dries up.

Blacker Canal Bank Stabilization Project

The District's environmental consultant (Marcus Bole & Assoc./ECORP) and staff have prepared the water quality permits for the State of California. The District will pay the California Department of Fish and Wildlife's 1602 permit fees: \$6,236.

Our consultant will also be submitting the Regional Water Quality Control Board 401 Water Quality Certification. Fees are not due until approved. Fees: \$2,031

District is targeting 2023 construction.

RD900 OFFICE, 889 DREVER ST.

SANITARY SEWER

The sanitary sewer lines in the entire building have been repaired, we have toilets that function and sinks that drain! Total cost to slip line and epoxy approximately 300 feet of sewer line: \$103,632.90.

ROOF

Roofing contractor began work February 6. After removal of roof material, rotted and warped plywood and joists were identified and have been replaced. Total bill \$86,486. Original Contract: \$58,104.
Theft – new roofing material was stolen from the roof in the early morning of 2/10/2023.

Solar

Staff will look into solar for the office building to offset some of our electric bills for the pump stations.

WEST SACRAMENTO AREA FLOOD CONTROL AGENCY

Greg Fabun provided an update on WSAFCA's activities, funding with the USACE, the necessary funding to complete the projects for WSAFCA/City of West Sacramento.

City/RD900/County

Staff working with Yolo County for FEMA coordination and cost estimates for damages from the storm in December 2022 through January 2023.

Entry No. 9 – Trustee Comments
No Comments.

Entry No. 10

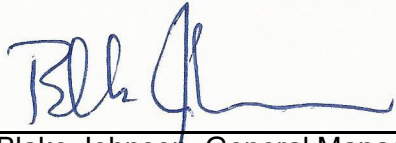
The meeting adjourned at 6:37 PM.

MOTION: Alcala
NOES: None

SECOND: Early
ABSTAIN: None

AYES: Early, Alcala, Sulpizio Hull, Guerrero
ABSENT: Orozco

The consent agenda passed 4-0, by roll call vote.

A handwritten signature in blue ink, appearing to read 'Blake Johnson', is written over a horizontal line. The signature is stylized and cursive.

Blake Johnson, General Manager/Secretary
Reclamation District 900

Reclamation District 900
Budget vs. Actuals: FY 22-23 Budget RD 900 - FY23 P&L
July 2022 - June 2023

	Actual	Budget	Total over Budget	% of Budget
Income				
4000 RD 900 Assessments	2,515,496	2,504,894	10,602	100.42%
RD 537	79,334	79,334	0	100.00%
Total 4000 RD 900 Assessments	\$ 2,594,830	\$ 2,584,228	\$ 10,602	100.41%
4010 WSAFCA	767,478		767,478	
RD 537 WSAFCA	63,204	839,250	-776,046	7.53%
Total 4010 WSAFCA	\$ 830,682	\$ 839,250	-\$ 8,568	98.98%
4020 Interest Income	20,792	55,000	-34,208	37.80%
4100 Funding Agreements			0	
4110 WUSD Maint Fee		7,000	-7,000	0.00%
4120 DWR			0	
RD 900		350,000	-350,000	0.00%
Total 4120 DWR	\$ 0	\$ 350,000	-\$ 350,000	0.00%
4130 FEMA	17,878		17,878	
Total 4100 Funding Agreements	\$ 17,878	\$ 357,000	-\$ 339,122	5.01%
4111 RD 811 Power Reimbursement	3,120	3,950	-830	78.98%
4200 Miscellaneous	-570	2,500	-3,070	-22.80%
4300 Retiree Healthcare	4,402	5,500	-1,098	80.04%
4400 Unrealized Gains from		20,000	-20,000	0.00%
Investments				
Total Income	\$ 3,471,135	\$ 3,867,428	-\$ 396,293	89.75%
Gross Profit	\$ 3,471,135	\$ 3,867,428	-\$ 396,293	89.75%
Expenses				
5000 Administrative			0	
5010 Permits & Fees	22,930	41,600	-18,670	55.12%
5011 Assessments Paid	9,882	9,500	382	104.02%
5020 Memberships	9,396	9,800	-404	95.88%
5030 Liability/Auto Insurance	33,465	67,425	-33,960	49.63%
5040 Professional Fees	1,665		1,665	
5041 Legal	16,899	32,000	-15,101	52.81%
5042 Assessments	17,088	18,000	-912	94.93%
5043 Accounting & Payroll	12,500	42,000	-29,500	29.76%
5044 City Shared Service	7,487	15,000	-7,513	49.91%
5045 Document Management		15,000	-15,000	0.00%
Total 5040 Professional Fees	\$ 55,639	\$ 122,000	-\$ 66,362	45.61%
5050 Office			0	
5052 Utilities	7,257	10,000	-2,743	72.57%
5053 Janitorial & Cleaning				
Supplies	1,904	3,600	-1,696	52.89%
5054 Supplies & Software	7,289	6,000	1,289	121.48%
5055 Office Equipment	2,057	10,000	-7,943	20.57%
5056 Furnishing	6,548	20,000	-13,452	32.74%
5057 Other	1,497	4,000	-2,503	37.43%
Total 5050 Office	\$ 26,552	\$ 53,600	-\$ 27,048	49.54%
Total 5000 Administrative	\$ 157,864	\$ 303,925	-\$ 146,062	51.94%
5200 Labor & Related			0	
5210 Compensation	-18,567		-18,567	
5211 Administrative Salary	105,728	314,568	-208,840	33.61%
5212 Field Salaries	136,401	366,996	-230,595	37.17%
5213 OT/ EMERGENCIES		8,000	-8,000	0.00%
5214 Payroll Taxes	16,767	54,060	-37,293	31.02%
Total 5210 Compensation	\$ 240,329	\$ 743,624	-\$ 503,295	32.32%
5220 Benefits			0	
5221 Medical Insurance	57,267	125,736	-68,469	45.55%
5222 Dental Insurance	1,890	3,744	-1,854	50.48%
5223 Retiree Medical	15,645	29,952	-14,307	52.23%
5224 Retirement	30,998	97,240	-66,242	31.88%
Total 5220 Benefits	\$ 105,800	\$ 256,672	-\$ 150,872	41.22%
5260 Workers Comp	9,621	31,200	-21,579	30.84%
5270 Uniforms	2,697	5,400	-2,703	49.94%
5280 Training & Licensing	0	6,000	-6,000	0.00%
Total 5200 Labor & Related	\$ 358,447	\$ 1,042,896	-\$ 684,449	34.37%

5400 Operations & Maintenance				0	
5410 Facilities				0	
5411 Power	45,493	120,000	-74,507	37.91%	
5412 Fuel		10,000	-10,000	0.00%	
5413 Supplies/Materials	13,413	16,000	-2,587	83.83%	
5414 Repairs	788	15,000	-14,212	5.25%	
5415 Equipment & Tools	2,200	20,000	-17,800	11.00%	
Total 5410 Facilities	\$ 61,894	\$ 181,000	-\$ 119,106	34.20%	
5420 Herbicide	21,361	65,000	-43,639	32.86%	
5430 Field Services		60,000	-60,000	0.00%	
5440 Debris and Trash Disposal	2,495	15,000	-12,505	16.63%	
5450 Professional Fees- Maint.			0		
5451 Pesticide	10,244	17,500	-7,257	58.53%	
5452 Engineering	1,820	19,000	-17,180	9.58%	
5453 Other	88	3,000	-2,912	2.93%	
Total 5450 Professional Fees- Maint.	\$ 12,152	\$ 39,500	-\$ 27,348	30.76%	
5460 Equipment			0		
5461 Fuel	18,993	40,000	-21,007	47.48%	
5462 Repair/Service	6,620	42,500	-35,880	15.58%	
5463 Parts/Supplies	4,139	32,500	-28,361	12.74%	
5464 Rentals	1,984	16,000	-14,016	12.40%	
Total 5460 Equipment	\$ 31,736	\$ 131,000	-\$ 99,264	24.23%	
Total 5400 Operations & Maintenance	\$ 129,637	\$ 491,500	-\$ 361,863	26.38%	
6000 Repair Replacements & Rehab	50,380		50,380		
6030 Professional Fees	48,526		48,526		
6031 Engineering	61,936		61,936		
Total 6030 Professional Fees	\$ 110,462	\$ 0	\$ 110,462		
Total 6000 Repair Replacements & Rehab	\$ 160,842	\$ 0	\$ 160,842		
Total Expenses	\$ 806,790	\$ 1,838,321	-\$ 1,031,531	43.89%	
Net Operating Income	\$ 2,664,344	\$ 2,029,107	\$ 635,237	131.31%	
Net Income	\$ 2,664,344	\$ 2,029,107	\$ 635,237	131.31%	