



RECLAMATION DISTRICT 900

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July 15, 2020

Online through Zoom Meeting

5:00 P.M.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 900

The members of the Board of Trustees of Reclamation District No. 900 convened at the above time remotely through the use of Zoom Meeting. President Christopher Cabaldon called the meeting to order. Also in attendance were Trustees Beverly Sandeen, Chris Ledesma, and Martha Guerrero, and Quirina Orozco; Secretary/Manager Tim Mallen; Attorney Ralph Nevis, Greg Fabun, and Dustin Dumars.

1. Agenda Approval. President Cabaldon asked if there were any required changes to the agenda, none were cited and the agenda was accepted as presented.
2. Public Comment on items not on the Agenda. No comments were made.
3. Report out on Closed Session: Ralph Nevis reported that the Board took no reportable action on the Personnel matter.
4. Consent Calendar: With no further discussion requested by the Trustees on the consent items President Cabaldon asked for a motion to approve the minutes of the June 17th 2020 Board meeting, as well as the Revised contract with Marcus Bole as presented, Trustee Sandeen made the motion, Trustee Ledesma seconded the motion and it carried 5-0.
5. Consideration of Entering into Professional Services Agreement with Dustin Dumars for the 2020-2021 Fiscal Year to Provide Financial Support Services. Discussion of future contracting requirements for professional services. Manager Mallen explained that what is being brought forth is a one year contract with the understanding that beginning with the next fiscal year a formal proposal process will be used to secure these services. It was explained that this is necessary to keep the transition to the new accounting procedures more established, facilitate the RD 537 acquisition transition and also secure the separation of duties desired by both the Auditor and the Board. Trustee Orozco stated that she both participates in Rotary with Dustin and is a friend of his, President Cabaldon clarified that that would not be considered a conflict of interest in the matter. Trustee Ledesma stated he had been working with Manager Mallen on the financial protocols and added that he concurred with supporting this agreement for this year only to facilitate a smooth transition. Trustee Sandeen added she also spoke with Manager Mallen on this subject and concurs that this agreement makes sense and supports the one time contract, knowing

that in the future a proposal process will be in place. President Cabaldon asked for a motion to accept the contract as presented. Trustee Sandeen moved and Trustee Ledesma seconded the motion and it carried 5-0.

6. Informational Items.

6.1. General Manager's report. Manager Mallen presented the attached report. Additional discussion on specific items below.

6.1.4.2. Manager Mallen added that there had been mentioned that some bills may be cut due to the closedown but hopefully this turns out to be a non-issue. Trustee Guerrero clarified that it was only a rumor that some bills would be cut, some however may be considered at later dates.

6.1.4.4 Manager Mallen stated roughly 93% of excess funds to be transferred but that the exact dollar amount has not been established. Discussions have been made to make an initial partial transfer and then once an exact amount has been established, transfer the final amount.

6.1.6 Manager Mallen provided the additional update that the initial calculations would have taken up the majority of the pipe capacity, but that initial recalculations are showing less need. Also that the seepage volumes from the interceptor trench are unknown but that Greg Fabun was working with USACE to attain these volumes. He also stated that if a connection of the drainage to the RDs pipeline is going to be the path forward that the City will have to apply for an encroachment permit with the RD, but because awarding of the contract for the Corp Yard was happening this very evening they would have to ask after awarding a contract.

Manager Mallen also provided the update that the in process storm drainage master plan shows that the combined capacity of the Causeway and Racetrack pump stations was deficient in a 100 year event and that this is without the consideration of the seepage. He stated that his preference for a pump station to be upgraded is the Racetrack pump station because it is the oldest facility and that there have been discussions started with the USACE as to whether it could be part of the Levee improvement project due to the possible lack of previous consideration for seepage and the potential for more seepage to be introduced. Greg Fabun provided additional information on the discussions with the USACE and that all of these different considerations with the Corp Yard and the deficiency in drainage were only recently brought to light and were being worked through. Trustee Guerrero wanted to confirm that the only change in the contract for the Corp Yard is for the direction of drainage; Manager Mallen confirmed that and stated he had no concerns that solution could not be found, but that it still was being worked through which way drainage needs to go.

6.2. Trustee Reports and Updates. There was nothing further for the Trustees to report.

7. Adjourn. There being nothing further, President Cabaldon asked for a motion to adjourn. Trustee Ledesma moved and Trustee Sandeen seconded the motion and it carried 5-0.



Timothy Mallen, PE
General Manager/Secretary