

AGENDA

REGULAR MEETING OF RECLAMATION DISTRICT 900

OCTOBER 20, 2022

Martha Guerrero, President

Norma Alcala, Trustee
Quirina Orozco, Trustee

Chris Ledesma, Trustee
Dawnte Early, Trustee

Blake Johnson, General Manager/Secretary
Greg Fabun, Interim Assistant General Manager
Ralph Nevis, District Attorney

6:00 PM CALL TO ORDER

Pursuant to Government Code section 54953, as amended by Assembly Bill 361 (2021), and due to the State of Emergency declared by the Governor on March 4, 2020, members of Reclamation District 900 Board of Trustees and staff will participate in this meeting via a teleconference. To reduce the spread of COVID-19, members of the public may watch the meeting livestream at <https://youtu.be/c8ubT259DNg>. Those members of the public who wish to do so are invited to participate in the meeting via Zoom using the following access information: [Join Zoom meeting](#); or by phone +1 669 900 6833 US (San Jose). Meeting ID: 833 8560 6944; Passcode: 394636

If you need special assistance to participate in this meeting, please contact RD 900 at 916-371-1483. Notification of at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.

GENERAL ADMINISTRATION – PART I

- 1A. PRESENTATIONS BY THE PUBLIC ON MATTERS NOT ON THE AGENDA WITHIN THE JURISDICTION OF THE DISTRICT. THE AGENCY IS PROHIBITED BY LAW FROM DISCUSSING ISSUES NOT ON THE AGENDA BROUGHT TO THEM AT THIS TIME.
- 1B. MONTHLY/YTD REVENUE AND EXPENSES

CONSENT AGENDA – PART II

2. CONSIDERATION OF RESOLUTION 22-10-01 ADOPTING FINDINGS NECESSARY TO CONTINUE CONDUCTING RECLAMATION DISTRICT 900 BOARD MEETINGS VIA TELECONFERENCE PURSUANT TO ASSEMBLY BILL 361
Comment: This item seeks Board approval to continue remote (teleconference/videoconference) Board meetings by finding, pursuant to Assembly Bill 361 (AB 361), that the Board has reconsidered the circumstances of the state of emergency related to the COVID-19 Pandemic and that the Yolo County Public Health Officer continues to recommend measures to promote social distancing.
3. CONSIDERATION OF APPROVAL OF THE SEPTEMBER 15, 2022 MEETING MINUTES

REGULAR AGENDA – PART III

4. CONSIDERATION OF AWARDING A CONSTRUCTION CONTRACT BETWEEN RECLAMATION DISTRICT NO. 900 AND THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER FOR THE SOUTHPORT LEVEE CRACK INVESTIGATION PROJECT DATED SEPTEMBER 23, 2022

Comment: This item seeks Board consideration of bids (bid opens Oct. 14, 2022) and the potential award of a contract for the repair of the Southport Levee that was damaged during the storm in October 2021. The contract, if awarded, will be to the lowest responsive, responsible bidder. The Board may choose to reject all bids and not award a contract.

5. CONSIDERATION OF AWARDING A CONSTRUCTION CONTRACT BETWEEN RECLAMATION DISTRICT NO. 900 AND LOWEST RESPONSIVE, RESPONSIBLE BIDDER FOR THE 889 DREVER STREET ROOF REPAIR DATED OCTOBER 6, 2022.

Comment: This item seeks Board consideration of bids and the potential award of a contract for the repair/replacement of the RD 900 office roof at 889 Drever Street. During the winter of 21/22 and again in September 2022, water leaked into both the office and garage. The contract, if awarded, will be to the lowest responsive, responsible bidder. The Board may choose to reject all bids and not award a contract.

6. GENERAL MANAGER UPDATES
7. TRUSTEE COMMENTS
8. ADJOURN

I, Blake Johnson, General Manager/Secretary, declare under penalty of perjury that the foregoing agenda for the October 20, 2022, meeting of Reclamation District 900 was posted on October 17, 2022, in the office of the City Clerk of the City of West Sacramento, 1110 West Capitol Avenue, West Sacramento, CA, and on October 14, 2022 at the office of Reclamation District 900, 889 Drever Street, West Sacramento, CA, and was available for public review.



Blake Johnson, General Manager/Secretary
Reclamation District 900

All public materials related to an item on this agenda submitted to the District after distribution of the agenda packet are available for public inspection on the District's website at: www.rd900.org. Any document provided at the meeting by staff will also be available to the public. Any document provided at the meeting by the public will be available the next business day following the meeting.

**Reclamation District 900
July 2022-August 2022**

	Current FY as of July 2022	Aug-22	Total
Revenue			
4000 RD 900 Assessments	-	140,819	140,819
4010 WSAFCA	-	830,682	830,682
4300 Retiree Healthcare	1,230		1,230
Total Revenue	1,230	971,501	972,731
Expenditures			
5000 Administrative	27,897	39,341	67,238
5200 Labor & Related	60,009	58,287	118,296
5400 Operations & Maintenance	14,823	16,596	31,419
6000 Repair Replacements & Rehab	15,144	5,827	20,971
Total Expenditures	117,873	120,051	237,924
Change in Fund Balances	(116,643)	851,450	734,807

MEETING DATE: October 20, 2022		ITEM # 2	
 SUBJECT: CONSIDERATION OF RESOLUTION 22-10-01 RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM AS APPLICABLE IN THE DISTRICT AND AUTHORIZING TELECONFERENCE MEETINGS OF LEGISLATIVE BODIES OF RECLAMATION DISTRICT 900 PURSUANT TO THE RALPH M. BROWN ACT			
INITIATED OR REQUESTED BY:		REPORT COORDINATED OR PREPARED BY:	
<input type="checkbox"/> Council <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other		Blake Johnson, General Manager	
ATTACHMENT <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Information <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action			

OBJECTIVE

The objective of this report is to present sufficient information to the Reclamation District 900 (RD 900/District) Board of Trustees (Board) to continue remote (teleconference/videoconference) board meetings by finding, pursuant to California Government Code Section 54953(e), that there is a proclaimed state of emergency related to COVID-19 and that meeting in person would present imminent risks to the health or safety of attendees.

RECOMMENDED ACTION

Staff respectfully recommends that the Board adopt Resolution 22-10-01 finding that the Board has reconsidered the circumstances of the state of emergency and meeting in person would present imminent risks to the health or safety of attendees.

BACKGROUND

Through the COVID-19 virus pandemic, Gubernatorial executive orders and, later, new legislation (Assembly Bill 361, "AB 361"), the Board has met via modified teleconference procedures in order to protect meeting attendees from the threat of the virus while preserving public access to legislative body meetings.

As modified by AB 361, Government Code section 54953(e) permits local legislative bodies to meet via teleconference if the Governor has proclaimed a state of emergency pursuant to Government Code section 8625 and the legislative body determines by majority vote that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees. The determination must be reevaluated at least every 30 days and may be renewed if the Board finds that the state of emergency remains active and the state of emergency continues to directly impact the ability of attendees to meet safely in person.

ANALYSIS

The Governor's Proclamation of State of Emergency related to the COVID-19 virus pandemic remains in effect to this day in Yolo County and statewide. The virus, and its variants, are highly transmissible when in close proximity to an infected person, no matter if the infected person is showing symptoms or not. Further, new variants of varying community impact and transmissibility are revealed each month the pandemic continues, most recently the Omicron/BA.2 subvariant.

Meeting in person imminently risks attendees' health and safety by necessitating attendees – Board officers, staff, and members of the public – be in close proximity to a potentially infected person, no matter if he or she is showing symptoms or not.

The proposed resolution makes requisite findings to allow Board meetings to continue to be held via teleconference pursuant to Government Code section 54953(e). The Board is to make the following findings as part of the resolution:

- The Governor proclaimed a state of emergency on March 4, 2020 related to the COVID-19 virus pandemic and that state of emergency remains active within the jurisdiction of the District.
- The Board has reconsidered the circumstances of the state of emergency.
- The state of emergency continues to directly impact the ability of attendees to safely meet safely in person.
- To decrease the risk to the health and safety of attendees, Board meetings may be conducted via teleconference in accordance with Government Code section 54953(e).

It is recommended that the Board pass the resolution and direct staff to take all actions necessary to effectuate its intent to hold Board meetings in compliance with Section 54953(e).

If the Board does not pass the proposed resolution, the District will be required to meet pursuant to traditional teleconference requirements – e.g., opening teleconference locations to the public, listing addresses on meeting agendas, quorum of members.

Alternatives

The District's primary alternatives are as follows.

1. Adopt Resolution 22-10-01, making the findings required by California Government Code Section 54953(e); or
2. Adopt Resolution 22-10-01, making the findings required by California Government Code Section 54953(e) with directed revisions; or
3. Decline adopt Resolution 22-10-01, making the findings required by California Government Code Section 54953(e).

Staff is prepared to implement Alternative 1. Staff does not recommend any substantive revisions under Alternative 2, as such revisions may not comply with California Government Code Section 54953(e). Staff also does not recommend Alternative 3 as the continued threat of COVID-19 and its variants presents an imminent risk to the health and safety of meeting attendees.

Coordination and Review

This report was prepared in coordination with District counsel.

Budget/Cost Impact

There is no direct budget or cost impact associated with this item.

ATTACHMENT

Resolution 22-10-01

RESOLUTION 22-10-01

A RESOLUTION OF RECLAMATION DISTRICT 900 RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR AS APPLICABLE IN THE DISTRICT AND AUTHORIZING TELECONFERENCE MEETINGS OF LEGISLATIVE BODIES OF THE CITY PURSUANT TO THE RALPH M. BROWN ACT

WHEREAS, Reclamation District 900 ("District") is committed to preserving and nurturing public access and participation at meetings of its Board of Trustees (Board); and

WHEREAS, all meetings of the Board are open and public, as required by the Ralph M. Brown Act, Government Code section 54950 et seq. ("Brown Act"), so that any member of the public may attend, participate, and watch the District conduct its business; and

WHEREAS, Government Code section 54953(e)(1) provides a legislative body may meet via teleconference if the Governor has proclaimed a state of emergency pursuant to Government Code section 8625 and either: (i) state or local officials have imposed or recommended measures to promote social distancing; (ii) the legislative body meets to determine by majority vote that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or (iii) the legislative body has voted as such and is meeting pursuant to that vote; and

WHEREAS, a legislative body's decision to meet pursuant to Section 54953(e) must be reevaluated and renewed at least every thirty (30) days, or else the body will be required to adopt new initial findings; and

WHEREAS, while a legislative body meets via teleconference pursuant to Section 54953(e), it must take actions to preserve public access and public participation and give notice of the meeting and post agendas as otherwise required, allow members of the public to access the meeting via call-in line or internet-based service line, provide details on the agenda on how to access the meeting and give public comment, give an opportunity to comment pursuant to Government Code section 54954.3 and allow a reasonable amount of time during public comment for a person to register, login, and comment, and monitor the call-in line and internet-based service line to ensure no disruption hinders access or ability to comment, if there is, take no action until public access is restored; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom proclaimed a state of emergency pursuant to Government Code section 8625 pertaining to the threat to human health and safety posed by the COVID-19 virus pandemic and that proclamation remains in effect to this day in Yolo County and statewide; and

WHEREAS, the virus has short- and long-term effects – fever and chills, cough, shortness of breath and difficulty breathing, fatigue, headache, nausea, vomiting, gastrointestinal issues, loss of taste and smell, death – and its prolific spread is severely impacting the health care system, inhibiting access to care for COVID-19 symptoms, and other ailments; and

WHEREAS, while being vaccinated significantly decreases the likelihood of contracting or dying from the virus, vaccinated and unvaccinated people alike can carry, transmit, and be affected by the virus; and

WHEREAS, the COVID-19 virus, and its variants, is spread through the air when a person who is carrying the virus, whether he or she is showing symptoms or not, is in close proximity to another person; and

WHEREAS, while the COVID-19 virus and its variants remain present in the community, meeting in person presents an imminent risk to Board meeting attendee health and safety beyond

the control of District services, personnel, equipment, and facilities due to its transferability through the air; and

WHEREAS, pursuant to Government Code section 8635 et seq., the Board has the authority during a state of emergency to take all actions necessary to perform its functions in the preservation of law and order, preservation of the furnishing of local services, and protection of life and property, which includes the authority to direct meetings of the District to be held via teleconference pursuant to this Resolution; and

WHEREAS, the Board desires to ratify the Governor's March 4, 2020, proclamation of state of emergency related to the COVID-19 virus pandemic as it applies to the jurisdiction of the District and authorize teleconference meetings of the District pursuant to Section 54953(e).

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Reclamation District 900:

1. The recitals and findings set forth above are true and correct and are incorporated herein by reference as if set forth in full; and
2. The Governor's March 4, 2020 proclamation of state of emergency related to the COVID- 19 virus pandemic applies to the jurisdiction of the District and is ratified by the Board of Trustees; and
3. A state of emergency exists within the jurisdiction of the District related to the COVID-19 virus pandemic and the conditions of that emergency present an imminent risk to the health and safety of attendees at District Board meetings; and
4. In order to decrease the risk to the health and safety of attendees, Board meetings of the District may be conducted via teleconference in accordance with Government Code section 54953(e).
5. This Resolution shall take effect immediately upon its adoption and be effective for thirty (30) days, unless the Board takes action to rescind the Resolution, which may occur before the 30th day following adoption

PASSED AND ADOPTED this 20th day of October 2022, by the following vote:

AYES:

NOES:

ABSENT:

Martha Guerrero, RD 900 President

ATTEST:

Ralph R. Nevis, RD 900 Attorney

**BOARD MEETING
RECLAMATION DISTRICT 900
September 15, 2022
Minutes**

Pursuant to Government Code section 54953, as amended by Assembly Bill 361 (2021), and due to the State of Emergency declared by the Governor on March 4, 2020, members of the Reclamation District 900 Board of Trustees participated in this Special Meeting using the Zoom meeting platform. To reduce the spread of COVID-19, members of the public were invited to watch the meeting livestream at <https://youtu.be/4mslRTsTKdc>.

The meeting was called to order at 6:09 PM by President Guerrero. Also in attendance at the meeting were: Trustees Alcala and Early; General Manager Johnson, Interim Assistant General Manager Fabun and District Counsel Nevis.

GENERAL ADMINISTRATION – PART I

Entry No. 1

Heard General Administration Functions as follows:

A. None.

B. Monthly/YTD Revenue and Expenses. Final revenue numbers have not yet come in from the County. Should be available by September. Expenses are shown for the first month of the fiscal year (July 2022).

CONSENT AGENDA – PART II

Entry No. 2

Consideration of Resolution 22-09-01 Ratifying the Proclamation of a State of Emergency by Governor Newsom as Applicable in the District and Authorizing Teleconference Meetings of Legislative Bodies of Reclamation District 900 Pursuant to The Ralph M. Brown Act.

Entry No. 3

Consideration of Approval of the August 18, 2022 Meeting Minutes.

MOTION: Alcala
NOES: None

SECOND: Early
ABSTAIN: None

AYES: Alcala, Early, Guerrero
ABSENT: Ledesma, Orozco

The consent agenda passed 4-0, by roll call vote.

REGULAR AGENDA – PART III

Entry No. 4 – Consideration of Encroachment Permit – City of West Sacramento, Bridgeway Lakes Diversion from Main Drainage Canal

MOTION: Alcala
NOES: None

SECOND: Early
ABSTAIN: None

AYES: Alcala, Early, Guerrero
ABSENT: Ledesma, Orozco

Entry No. 5 - General Manager Updates

General Manager Johnson reported the following:

The District's consultant (Marcus Bole & Assoc./ECORP) submitted a pre-application meeting with the USACE (Section 404 Clean Water Act) for Blacker Canal.

The Flood Maintenance Assistance Program (FMAP) Application for 22/23 has been submitted to DWR by the District's consultant (MHM).

Waiting on insurance company for final payout of tractor/mower that was lost in a fire on June 16, 2022. Spoke with sales representative regarding the purchase of a new tractor. Not many tractors available at this time.

Staff continues to mow levees, spray canal/ditches/ponds.

Plans and specifications are being prepared for the cracked levee. Received approval from Central Valley Flood Protection Board to move forward with repair.

Roof Replacement - Staff should have a Request for Proposal available in the next few weeks for roof repair/replacement.

Office Landscaping - Staff should have a Request for Proposal available in the next few weeks for landscape design.

Office Signage - Staff should have a Request for Proposal available in the next few weeks for office signage.

Staff will be meeting with DWR inspectors for year-end levee inspection (September 30). Preliminary levee inspection performed during the spring. District Levee Report due to the State on September 30 for corrective measures based on preliminary inspection.

2022 Emergency Preparation/Flood Season Coordination - The Regional Exercise was held on August 25, 2022.

City of West Sacramento

Greg Fabun set up a meeting with City Public Works and the District to discuss a new shared agreement for a broader agreement where both entities could share the following:

- 1. Administration Support
 - 2. Managerial Support
 - 3. Operational Support
- Rates would be established for each labor category.

Great discussion on the needs of each agency and how we could help each other - from equipment use to personnel skill sets.

Rates would be established for each labor category.

Entry No. 6
Trustee Comments: No Comments

Entry No. 7
The meeting adjourned at 6:24 PM.

MOTION: Alcalá	SECOND: None	AYES: Alcalá, Guerrero
NOES: None	ABSTAIN: None	ABSENT: Ledesma, Orozco

The adjournment passed 4-0, by roll call vote.



Blake Johnson, General Manager/Secretary
Reclamation District 900

MEETING DATE: October 20, 2022

ITEM # 4



SUBJECT:

CONSIDERATION OF AWARDING A CONSTRUCTION CONTRACT BETWEEN RECLAMATION DISTRICT NO. 900 AND THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER FOR THE SOUTHPORT LEVEE CRACK INVESTIGATION PROJECT DATED SEPTEMBER 23, 2022

INITIATED OR REQUESTED BY:

Council Staff

Other

REPORT COORDINATED OR PREPARED BY:

Blake Johnson, General Manager

ATTACHMENT Yes No Information Direction Action

OBJECTIVE

The objective of this report is to obtain Reclamation District 900 (District) Board of Trustees (Board) approval to execute a contract with Dragon Demolition for the Southport Levee Crack Investigation Project.

RECOMMENDED ACTION

Staff respectfully recommends that the Board:

1. Execute the contract with Dragon Demolition in the amount of \$48,525.85; and
2. Authorize the General Manager, or his/her designee, to make periodic payments and to issue change orders up to 20% (\$9,705) of the contract amount; and
3. Authorize an appropriation of \$48,230.85 (contract plus contingency) for the project.

BACKGROUND

A portion of the Southport Levee just north of the northern section of Chicory Loop experienced significant cracking/erosion during the large storm event in October 2021. After the rain event, District crews placed a plastic cover and sand bags over the crack and down the landside levee slope to prevent further erosion over the winter. During this time, the District's engineer, MHM, Inc. contacted the Central Valley Flood Protection Board (CVFPB) for permission and permit to repair the levee. The District received an approval letter from the CVFPB on August 12, 2022 for the repair.

ANALYSIS

The project will restore the integrity of this portion of the Southport levee and allow the District to remove the plastic sheeting from the levee slope.

Plans, specifications and bid package were prepared for the District by MHM, Inc. The project was advertised for bid and bids were opened October 14, 2022. Three bids were received ranging from \$48,525.85 to \$74,325.00. Dragon Demolition is the apparent low, responsible bidder. As summary of the bids is provided below.

Bid Summary

FIRM	BID
Dragon Demolition	\$48,525.85
Dutch Contracting, Inc	\$69,750.00
CES Controlled Environmental Services	\$74,325.00
Engineer's Estimate	\$52,950.00

Alternatives

The recommendation is that the Board execute the contract with Dragon Demolition. The alternative would be to not authorize the contract. This alternative is not recommended as the condition of the levee slope needs to be repaired prior to another winter to prevent additional erosion/failure.

Coordination and Review

This report was prepared in coordination with District counsel.

Budget/Cost Impact

This full amount of the project, \$48,230.85 (contract plus contingency) is fully reimbursable through the State's Flood Maintenance Assistance Program.

ATTACHMENT

1. Contract

**RECLAMATION DISTRICT 900
YOLO COUNTY, CA**

CONTRACT AGREEMENT

**LEEVE CRACK INVESTIGATION PROJECT
CONTRACT NO. 22-001**

THIS AGREEMENT, made and concluded this __ day of _____
2022, between the RECLAMATION DISTRICT 900, party of the first part, and
_____, Contractor, party of the second part.

ARTICLE I. – WITNESSETH, that for and in consideration of the payments and agreements hereinafter mentioned to be made and performed by the said party of the first part under the conditions expressed in the two bonds bearing even date with these presents and hereunto annexed, the said party of the second part agrees with the said party of the first part, at his own proper cost and expense, to do all the work and furnish all the materials, except such as are mentioned in the specifications to be furnished by said party of the first part, necessary to construct and complete in a good, workmanlike and substantial manner and to the satisfaction of the District's Engineer, in accordance with the Special Provisions hereto annexed and also in accordance with California Code of Regulations Title 23, Waters, Division 1, Central Valley Flood Protection Board, Article 8 Standards, the Standard Specifications of the State of California Department of Transportation dated 2018, the Standard Plans dated May 2018, the "Labor Surcharge" and "Equipment Rental Rates" in effect on the date the work is accomplished, and the "General Prevailing Wage Rates" of the State of California Department of Transportation, which said Code of Regulations, Special Provisions, Standard Plans, Standard Specifications are hereby specially referred to and by such reference made a part hereof.

The Special Provisions and the project plans for the work to be done are entitled:

**LEEVE CRACK INVESTIGATION PROJECT
DWR - WC2022085**

Which are hereby made part of this contract.

ARTICLE II. – The said Contractor agrees to receive and accept the following prices as full compensation for furnishing all materials and for doing all the work contemplated and embraced in this Agreement; also for all loss or damage arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties or obstructions which may arise or be encountered in the prosecution of the work until its acceptance by the District for all risks of every description connected with the work; also for all expenses incurred by or in consequence of the suspension or discontinuance of work and for well and faithfully completing the work, and the whole thereof, in the manner and according to the plans and specifications and the requirements of the Engineer under them, to wit.

ARTICLE III. – The said party of the first part hereby promises and agrees with the said Contractor to employ, and does hereby employ, the said Contractor to provide the materials and to do the work according to the terms and conditions herein contained and

referred to, for the prices hereinafter set forth, and hereby contracts to pay the same at the time, in the manner and upon the conditions above set forth; and the said parties for themselves, their heirs, executors, administrators, successors and assigns, do hereby agree to the full performance of the covenants herein contained.

ARTICLE IV. – By my signature hereunder, as Contractor, I certify that I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for Workers Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this contract.

ARTICLE V. – It is further expressly agreed by and between the parties hereto that should there be any conflict between the terms of this instrument and the bid or proposal of said Contractor, then this instrument shall control and nothing herein shall be considered as an acceptance of the said terms of said proposal conflicting herewith.

ARTICLE VI. – The RECLAMATION DISTRICT 900 hereby employs Contractor to provide material and to do the work according to the terms and conditions herein contained and referred to for the following prices to be paid at the time, in the manner and upon the conditions hereinafter set forth.

ARTICLE VII. – The improvement contemplated in the performance of this contract is an improvement over which the RECLAMATION DISTRICT 900 shall exercise general supervision.

ARTICLE VIII. – The statement of prevailing wages appearing in the General Prevailing Wage Rates is hereby specifically referred to and by this reference is made a part of this contract. It is further expressly agreed, by and between the terms of this instrument and the bid or proposal of said Contractor, that this instrument shall control and nothing herein shall be considered as an acceptance of the said terms of said proposal conflicting herewith.

LEEVE CRACK INVESTIGATION PROJECT
CONTRACT NO. 22-001

Item No.	Item Description	Estimated Quantity	Unit	Unit Price (\$/Unit)	Amount (\$)
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Schedule A – Levee Crack Investigation Project– Preconstruction Submittal and Activities

A1	Mobilization/Demobilization Work	1	EA		
A2	Injury and Illness Prevention Plan	1	EA		
A3	Construction Area Signs	1	EA		
A4	Project Schedule	1	EA		
A5	Contractor Quality Control Plan	1	EA		

Total Bid Schedule A _____

Schedule B – Outfall Structure Improvements– Levee Excavation and Rebuild

B1	Mobilization/Demobilization	1	LS		
B2	Remove, Store, and Place Existing Aggregate Base Road Material for Reuse	50	CCY		
B3	Excavate, Store, and Place Existing Levee Material for Reuse	300	CY		
B4	Remove, Store, and Place Existing Geofabric for Reuse	75	LF		
B5	Remove Unsuitable Material	30	CY		
B6	Levee Embankment Fill Soil Type 1	200	CCY		
B7	Import Borrow (Levee Embankment Fill Soil Type 1)	100 (F)	BCY		
B8	¾ Inch Class 2 Aggregate Base	50 (F)	TON		
B9	SWPPP – Erosion Control Seeding	3,500	SF		
B10	Contractor Quality Control	1	LS		

Total Bid Schedule B _____

Total Base Bid Schedule (A+B) _____

Approved as to form:

Owner's Attorney

Owner

Reclamation District 900

Date

CONTRACTOR

Company Name

By and Title (signature)

Date

By and Title (printed)

Address

Telephone Number

RECLAMATION DISTRICT 900**AGENDA REPORT****MEETING DATE:** October 20, 2022**ITEM # 5****SUBJECT:**

CONSIDERATION OF AWARDING A CONSTRUCTION CONTRACT BETWEEN RECLAMATION DISTRICT NO. 900 AND THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER FOR THE RD 900 OFFICE ROOF REPAIR PROJECT, DATED OCTOBER 6, 2022

INITIATED OR REQUESTED BY:

Council Staff
 Other

REPORT COORDINATED OR PREPARED BY:

Blake Johnson, General Manager

ATTACHMENT Yes No Information Direction Action

OBJECTIVE

The objective of this report is to obtain Reclamation District 90 (District) Board of Trustees (Board) approval to award a construction contract Between Reclamation District No. 900 And Lowest Responsive, Responsible Bidder for the RD 900 Office Roof Repair Project, Dated October 6, 2022.

Bids will be opened on October 18, 2022 after this Board report has been finalized. The contractor and bid amounts will be provided to the Board and made available to the public prior to/or at the Board Meeting on October 20, 2022.

RECOMMENDED ACTION

Staff respectfully recommends that the Board:

1. Execute the contract with Contractor; and
2. Authorize the General Manager, or his/her designee, to make periodic payments and to issue change orders up to 30% of the contract amount; and
3. Authorize an appropriation for the contract amount plus contingency for the project. The likelihood of finding additional damage to the plywood is high once the roofing material has been removed and a more thorough inspection has been performed.

BACKGROUND

After the remodeling of the RD 900 office building located at 889 Drever Street was completed, staff moved into the building. During a winter rain event (January 2022), the roof leaked both in the office and garage. In September 2022, during a small rain event, the roof over the office leaked in several locations along with the same location in the garage.

ANALYSIS

The project will restore the integrity of RD 900's roof both over the office and the garage.

Plans, specifications and bid package were prepared for the District by MHM, Inc. The project was advertised for bid and bids will be opened October 18, 2022. As summary of the bids is provided below.

Bid Summary

Bids will come in on October 18, 2022, after this Board agenda and packet was delivered to Board members and made available to the public.

Alternatives

The recommendation is that the Board execute the contract with Contractor. The alternative would be to not authorize the contract. This alternative is not recommended as the condition of the office roof needs to be repaired prior to winter.

Coordination and Review

This report was prepared in coordination with District counsel.

Budget/Cost Impact

This full amount of the project, contract plus contingency, will be paid for out of the District's General Fund.

ATTACHMENT

1. Contract

RECLAMATION DISTRICT 900 YOLO COUNTY, CA

CONTRACT AGREEMENT

**RECLAMATION DISTRICT 900 OFFICE ROOF REPAIR PROJECT
CONTRACT NO. 22-002**

THIS AGREEMENT, made and concluded this __ day of _____
2022, between the RECLAMATION DISTRICT 900, party of the first part, and
_____, Contractor, party of the second part.

ARTICLE I. – WITNESSETH, that for and in consideration of the payments and agreements hereinafter mentioned to be made and performed by the said party of the first part under the conditions expressed in the two bonds bearing even date with these presents and hereunto annexed, the said party of the second part agrees with the said party of the first part, at his own proper cost and expense, to do all the work and furnish all the materials, except such as are mentioned in the specifications to be furnished by said party of the first part, necessary to construct and complete in a good, workmanlike and substantial manner and to the satisfaction of the District's Engineer, in accordance with the Special Provisions hereto annexed and also in accordance with California Code of Regulations Title 23, Waters, Division 1, Central Valley Flood Protection Board, Article 8 Standards, the Standard Specifications of the State of California Department of Transportation dated 2018, the Standard Plans dated May 2018, the “Labor Surcharge” and “Equipment Rental Rates” in effect on the date the work is accomplished, and the “General Prevailing Wage Rates” of the State of California Department of Transportation, which said Code of Regulations, Special Provisions, Standard Plans, Standard Specifications are hereby specially referred to and by such reference made a part hereof.

The Special Provisions and the project plans for the work to be done are entitled:

RECLAMATION DISTRICT 900 OFFICE REPAIR PROJECT

Which are hereby made part of this contract.

ARTICLE II. – The said Contractor agrees to receive and accept the following prices as full compensation for furnishing all materials and for doing all the work contemplated and embraced in this Agreement; also for all loss or damage arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties or obstructions which may arise or be encountered in the prosecution of the work until its acceptance by the District for all risks of every description connected with the work; also for all expenses incurred by or in consequence of the suspension or discontinuance of work and for well and faithfully completing the work, and the whole thereof, in the manner and according to the plans and specifications and the requirements of the Engineer under them, to wit.

ARTICLE III. – The said party of the first part hereby promises and agrees with the said Contractor to employ, and does hereby employ, the said Contractor to provide the materials and to do the work according to the terms and conditions herein contained and

referred to, for the prices hereinafter set forth, and hereby contracts to pay the same at the time, in the manner and upon the conditions above set forth; and the said parties for themselves, their heirs, executors, administrators, successors and assigns, do hereby agree to the full performance of the covenants herein contained.

ARTICLE IV. – By my signature hereunder, as Contractor, I certify that I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for Workers Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this contract.

ARTICLE V. – It is further expressly agreed by and between the parties hereto that should there be any conflict between the terms of this instrument and the bid or proposal of said Contractor, then this instrument shall control and nothing herein shall be considered as an acceptance of the said terms of said proposal conflicting herewith.

ARTICLE VI. – The RECLAMATION DISTRICT 900 hereby employs Contractor to provide material and to do the work according to the terms and conditions herein contained and referred to for the following prices to be paid at the time, in the manner and upon the conditions hereinafter set forth.

ARTICLE VII. – The improvement contemplated in the performance of this contract is an improvement over which the RECLAMATION DISTRICT 900 shall exercise general supervision.

ARTICLE VIII. – The statement of prevailing wages appearing in the General Prevailing Wage Rates is hereby specifically referred to and by this reference is made a part of this contract. It is further expressly agreed, by and between the terms of this instrument and the bid or proposal of said Contractor, that this instrument shall control and nothing herein shall be considered as an acceptance of the said terms of said proposal conflicting herewith.

**RECLAMATION DISTRICT 900 OFFICE ROOF REPAIR PROJECT
CONTRACT NO. 22-002**

Item No.	Item Description	Estimated Quantity	Unit	Unit Price (\$/Unit)	Amount (\$)
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Schedule A — Remove, Dispose and Replace Roof

A1	Mobilization/Demobilization	1	LS		
A2	Removal of Existing Roof	1	LS		
A3	Inspection of Existing Roof Deck	1	LS		
A4	Level Out Roof for Imperfections	1	LS		
A5	Install Fiberglass Base Underlayment (Or Approved Equal)	1	LS		
A6	Install Versico 60 Mil TPO Single Ply Membrane (Or Approved Equal)	1	LS		
A7	Install Boot Flashings	1	LS		
A8	Install Wood Blockings	1	LS		
A9	Install New drains at Existing Collector Boxes	4	LS		
A9 10	Repair Roof over Garage				
A10 11	Contractor Quality Control/Warranty	1	LS		

Total Bid Schedule A _____

Approved as to form:

Owner's Attorney

Owner

Reclamation District 900

Date CONTRACTOR

Company Name

By and Title (signature)

Date

By and Title (printed)

Address

Telephone Number



General Manager Update

October 20, 2022

ADMINISTRATION/FINANCE

The Flood Maintenance Assistance Program (FMAP) Application for 22/23 has been submitted to DWR by District's consultant (MHM). DWR has allocated \$185,000 for the District.

Discussion for a different permanent time/date for RD 900 Board Meetings.

OPERATION AND MAINTENANCE

LEVEE MAINTENANCE

Insurance payment for the burned tractor mower is \$124,000. New tractor mower is approximately \$185,000. Staff will work on preparing a bid package for a new tractor. Not many tractors available at this time, might take until spring before one is available.

Mowing of levee slopes has been completed, spraying weeds in the numerous ponds/canals.

Experiencing levee cracking near the top of the levee just below the aggregate base road. Our geotechnical engineer believes this desiccation cracking (clay material shrinking from this hot summer). Staff and DWR dug up cracks and re-compacted soil. Will monitoring throughout the winter.

PROJECTS

Blacker Canal Bank Stabilization Project

The District's environmental consultant (Marcus Bole & Assoc./ECORP) and staff met with the USACE regarding the pre-application permit (Section 404 Clean Water Act). USACE recommends one of two permits, Nationwide Permit 31 or 13. Team is working on the details to decide which permits works best for this project.

District is targeting 2023 construction.

RD900 OFFICE, 889 DREVER ST.

OFFICE LANDSCAPING

Staff working on a Request for Proposal available in the next few weeks for landscape design.

OFFICE SIGNAGE

Staff should have a Request for Proposal available in the next few weeks for office signage.

PERIODIC LEVEE INSPECTIONS

DWR/USACE

Staff met with DWR inspector for year-end levee inspection (September 30). Preliminary levee inspection performed during the spring. Inspector was pleased with the maintenance activities. Levees are experiencing desiccation cracking, most likely due to this hot summer.

EMERGENCY PREPAREDNESS

DWR PRE-FLOOD MEETING

This meeting was held at City Hall. Staff attended the DWR Preseason Flood Coordination meeting on October 4. Another La Nina year is forecast.

DWR Flood Fight Training

Staff (4) attended DWR's flood fight training with RD1000 and American River Flood Control District. Worked on filling sand bags, building rings for boils, and placing plastic sheeting on levee slope.

COORDINATION WITH OTHER PROJECTS

Nothing at this time

COORDINATION WITH OTHER AGENCIES

WEST SACRAMENTO AREA FLOOD CONTROL AGENCY

SB 901 – FEDERAL PROJECT, FINANCIAL

Department of Water Resources

With the signing of SB 901, the District has been given the authority to take over maintenance for Maintenance Area 4 (DWR). Will be meeting with DWR and Central Valley Flood Protection Board to review documentation.

CITY OF WEST SACRAMENTO

Working with City Staff on maintenance costs and responsibilities for the proposed Riverpark project. Maintenance is a major part of the park/drainage facility. Depending on the final layout of this park setting one or both agencies may need to maintain.

Bridgeway Lakes/Main Canal. Water is moving towards Bridgeway Lakes!

FUTURE

November 17, 2022 – WSAFCA Board Meeting (Teleconference), 9 am

November 17, 2022 – RD 900 Board Meeting (Teleconference), 6 pm