



RECLAMATION DISTRICT 900

Post Office Box 673

West Sacramento, CA 95691

PH: (916) 371-1483 • [email: admin@rd900.org](mailto:admin@rd900.org)

NOTICE OF REGULAR MEETING AND AGENDA RECLAMATION DISTRICT NO. 900

To be held via video conference, to submit comments in writing please email admin@rd900.org and write "Public Comment" in the subject line. Include the item number you wish to address along with your comments in the email. All comments received prior to the commencement of the meeting at 5:00pm will be provided to the Trustees and become part of the meeting records. If you need special assistance to participate in this meeting, please contact RD 900 at (916) 371-1483. Notification of at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting. Streaming of the Board Meeting is made available at <https://youtu.be/0kCmLHTLd6g>.

I, Timothy, Secretary/ General Manager, declare under penalty of perjury that the foregoing agenda for the regular meeting to be held at 5:00 p.m. June 17, 2020 of the Board of Trustees of Reclamation District No. 900 was posted June 12, 2020 in the office of the City Clerk, 1110 West Capitol Ave, West Sacramento, CA as well as the office of Reclamation District No. 900, 1420 Merkley Ave Suite #4, West Sacramento, CA, and was available for public review. Pursuant to the Ralph M. Brown Act, comments from the public will be entertained on each agenda item. The agenda for that meeting is as follows:

Timothy Mallen, Secretary/ General Manager

AGENDA

1. Agenda Approval
2. Public Comment on items not on the Agenda
3. Consent Calendar
 - 3.1. Approval of minutes from the meeting of May 20, 2020
4. Consideration of the fiscal year 2020-2021 Budget
5. Consideration of Resolution 2020-06-01 Adopting Assessment Rate for fiscal year 2020-2021
6. Consideration of Resolution 2020-06-02 Requesting Collection of Charges on Yolo County Tax Roll
7. Consideration of Certification of Assessment
8. Informational Items
 - 8.1. General Manager's Report
 - 8.1.1. Administrative Operations
 - 8.1.2. District Operations
 - 8.1.3. Improvement Projects
 - 8.1.4. Agency Coordination
 - 8.1.5. WSAFCA Updates
 - 8.1.6. Development Project Coordination
 - 8.2. Trustee Reports and Updates
9. Adjourn



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May 20, 2020

Online through Zoom Meeting

4:00 P.M.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 900

The members of the Board of Trustees of Reclamation District No. 900 convened at the above time remotely through the use of Zoom Meeting. President Christopher Cabaldon called the meeting to order. Also in attendance were Trustees Beverly Sandeen, Chris Ledesma, and Martha Guerrero; Secretary/Manager Tim Mallen; Attorney Ralph Nevis, Greg Fabun, and Sheila Johnston. Trustee Quirina Orozco joined the meeting during item number 4.

1. Agenda Approval. President Cabaldon asked if there were any required changes to the agenda, none were cited and the agenda was accepted as presented.
2. Public Comment on items not on the Agenda. No comments were made.
3. Consent Calendar: President Cabaldon asked for a motion to approve the minutes and financial report as presented, Trustee Ledesma made the motion, Trustee Sandeen seconded the motion and it carried 4-0.
 - 3.1. Approval of the minutes of the February 19th 2020 Regular Meeting.
4. Discussion of 2020-2021 Budget, Assessment and Accounting Procedures. Manager Mallen presented the budgets to the Board, one representing the historical layout used and the other representing his desired layout moving forward. He explained that the revised layout breaks out the budget in a different manner and in combination with the move from desktop based software to QuickBooks online allows for greater budget and project tracking. Additionally he explained this allows remote user access that facilitates bringing in someone in a controller position to allow greater checks and balances for the District and that this process was being done with the help of a local CPA, Dustin Dumars. Manager Mallen also reported that staff would move to app based time card software that would allow even more accuracy and accountability for tracking funding stream costs. He also explained the move to tracking the two major funding streams separately, the District's assessment for internal drainage and the WSAFCA assessment for Levee maintenance. Manager Mallen reported to the Board that the initial setup costs for Dustin's services are being paid for from RD 827 as gratitude for all of the years of RD 900 having provided financial services to RD 827.

President Cabaldon began by offering his gratitude for all the work that had been done by staff with the help of Trustees Sandeen and Ledesma in moving the process forward to revise the financial

practices of the District. Trustee Ledesma offered his thanks as well and stated that they were able to meet just prior to the COVID shutdown. Trustee Sandeen offered her thanks to Manager Mallen for incorporating all the initial guidance offered. She asked if there had been consideration for project based tracking. Manager Mallen explained that yes, that was being developed and that also class based tracking was being implemented. Project based tracking would be used primarily for specific government funding streams and class to differentiate internal drainage and levees.

Manager Mallen offered his support for moving forward with a controller part time position in the form of someone like Dustin Dumars and offered his appreciation for how available he has made himself in developing the new accounting practices. Trustee Ledesma stated that exploring what the Board will do in regards to this will be something to consider and act on at a later date after considering all options and how it can be incorporated into the budget. President Cabaldon suggested that other controls could be added by setting up practices for making budget adjustments. That with many smaller accounts vs larger accounts there is less wiggle room to adjust for expenses.

Trustee Orozco offered the insight that the ½ day tour she had of the District facilities in the need for project based tracking and accountability for the various grant funding streams.

President Cabaldon asked if there was any action needed on this. Manager Mallen explained that not at this time, it will need to be approved in June but this presentation was to allow for the whole Board's input.

There being no more input on the Budget, the Board moved to item 5 on the Agenda

5. Informational Items.

5.1. General Manager's report. Manager Mallen presented the attached report. Additional discussion on specific items below.

5.1.4.1. Trustee Sandeen asked if there was any action that needed to be made on this item. Manager Mallen stated it was presented to show that this levee was never treated or inspected like a flood control feature and that through the use of MBK he was reaching out to the USACE to bring the importance of inspection especially during high water events. Greg Fabun clarified that this levee is part of the overall WSAFCA project but way down the priority list, so at some point any deficiencies as well as O&M will be addressed.

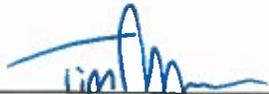
5.1.4.2. Ralph Nevis provided an update on the process for taking over MA4, explaining it may be a twofold process. One step being the legislation necessary to change RD 900 boundary and the other an action by CVFPB or Water Board to transfer responsibilities. Trustee Guerrero offered her advice on how the needed language could be brought through legislation, possibly as an omnibus or trailer to an existing bill. President Cabaldon asked if Attorney

Nevis could draft the necessary language over to Douglas Drozd, the government affairs officer for West Sacramento. He stated that time is very short for getting this through this year and that if it is determined not needed, it can simply be pulled.

5.1.4. Manager Mallen added that he through the CVFCA has been added to a subcommittee that is exploring the possibility of a region wide assessment to fund the maintenance of regional benefit facilities. It was explained that what those are is still being discussed; ranging from bypass levees, to reservoirs and dams. He further explained that this is already going committee that he just got rolled into and as of yet has only listened and absorbed in an attempt to get up to speed. President Cabaldon stressed the delicate nature of the subject and that he wants Manager Mallen to inform and discuss with the Board so that he can be visible and empowered to be a productive member of the committee. Manager Mallen offered his thoughts on having an RD 900 committee formed to facilitate input from the Board. Not action was taken

5.1. Trustee Reports and Updates. President Cabaldon reported that he sent a letter to the Assistant Secretary of the Army updating him on the City and WSAFCA's efforts and requested a video call to discuss the West Sac Project. He further reported that initial feedback on funding for a new start has been positive.

6. Adjourn. There being nothing further, President Cabaldon asked for a motion to adjourn. Trustee Sandeen moved and Trustee Ledesma seconded the motion.



Timothy Mallen, PE
General Manager/Secretary

RECLAMATION DISTRICT NO. 900

Adopted Budget FY 2020-2021

The following is an overview of the 2019-2020 year end budget estimates and the proposed 2020-2021 budget.

Assessments Overview

The primary source of District funding is through an annual assessment for internal drainage and an apportionment of the annual WSAFCA assessment for levee operations and maintenance. The current assessment rate for internal drainage is 387.92 per equivalent benefit unit (EBU) as spelled out in the engineer's report. The proposed assessment rate is \$393.07 which is a 1.33% escalation rate; the escalation rate cap is 2.25%. This amounts to total assessment revenue of \$2,430,272.38, of this a small portion cannot be billed on, coming from unbillable federal parcels. The assessment is based on land use, size and the means by which drainage is conveyed out of the District. Whether by gravity, single pumping or being pumped twice before being removed from the District. The proposed Levee O&M disbursement from WSAFCA for 2020-2021 is \$650,332, this is paid to the District in three installments at the beginning of 2021.

Operation and Maintenance Income – 2019-2020

For the fiscal year ending June 30, 2020 the District expects to collect all but a small portion of the full assessment budgeted of \$2,399,067.76. Other sources of income estimated to be collected for the year ended 6/30/20 include \$650,332 from WSAFCA per agreement for operation and maintenance; \$490,000 from DWR through the FMAP program; \$7,000 in maintenance fees and \$22,200 for providing professional services to RDs 537 and 827. Interest collected on all funds is anticipated to be approximately \$68,867.

Operation and Maintenance Expenditures 2019-20

The total operation and maintenance expenses projected for Fiscal Year 2019-2020 is \$1,309,093. This includes all non-capital expenditures.

Capital Expenditures 2019-20

The total Capital Expenditures projected for Fiscal Year 2019-2020 is \$3,417,514.

PROPOSED BUDGET

Fiscal Year 2020-2021

The proposed income for Fiscal year 2020-2021 is \$4,205,604. This includes assessment income of \$2,430,272; WSACA income of \$650,332; DWR FMAP income of \$189,000; Interest of \$70,000; \$840,000 from FEMA as a reimbursement for the Blacker Canal restoration plan; and maintenance fees of \$7,000.

The proposed expenditures for Fiscal year 2020-21 are \$3,839,000 this includes \$2,230,000 budgeted capital expenditures. The projected surplus/ (deficit) of Operation and Maintenance Income over Expenses is \$605,604.

2020-2021 Adopted Budget

	Adopted Budget 2019- 2020	Final Budget 2019-2020	Variance (Unfavorable)	Proposed Budget 2020- 2021	Proposed Budget 2020- 2021 Drainage	Proposed Budget 2020- 2021 Levee
4000 - RD 900 Assessment	\$ 2,366,972	\$ 2,246,552	\$ (120,420)	\$ 2,430,272	\$ 2,430,272	
4005 - Prior Year Assess.	\$ -	\$ 5,948	\$ 5,948	\$ 10,000	\$ 10,000	
4010 - WSAFCA	\$ 674,354	\$ 650,332	\$ (24,022)	\$ 650,332		\$ 650,332
4020 - Interest Income	\$ 12,000	\$ 68,867	\$ 56,867	\$ 70,000	\$ 56,000	\$ 14,000
4100 - Funding Agreements						
4110 - WUSD Maint.Fee	\$ 7,000	\$ 14,000	\$ 7,000	\$ 7,000	\$ 7,000	
4120 - DWR Reimbursement	\$ 480,000	\$ 463,655	\$ (16,345)	\$ 189,000		\$ 189,000
4130 - FEMA Reimbursement	\$ -	\$ 99,170	\$ 99,170	\$ 840,000	\$ 840,000	
4140 - NRCS Reimbursement	\$ 1,200,000	\$ 758,488	\$ (441,512)	\$ -		
4200 - Miscellaneous	\$ 27,814	\$ 46,048	\$ 18,234	\$ 5,000	\$ 3,000	\$ 2,000
4300 - Retiree Healthcare	\$ -	\$ 2,779		\$ 4,000		
Total	\$ 4,768,141	\$ 4,355,839	\$ (415,080)	\$ 4,205,604	\$ 3,346,272	\$ 855,332

Operations and Maintenance

	Adopted Budget 2019- 2020	Final Budget 2019-2020	Variance (Unfavorable)	Proposed Budget 2020- 2021	Proposed Budget 2020- 2021 Drainage	Proposed Budget 2020- 2021 Levee
5000 - Administrative						
5010 - Permits & Fees	\$ 12,000.00	\$ 33,308.59	\$ (21,308.59)	\$ 25,000.00	\$ 17,500.00	\$ 7,500.00
5020 - Memberships	\$ 10,000.00	\$ 4,200.00	\$ 5,800.00	\$ 10,000.00	\$ 7,000.00	\$ 3,000.00
5030 - Liability / Auto Insurance	\$ 80,000.00	\$ 50,811.00	\$ 29,189.00	\$ 55,000.00	\$ 38,500.00	\$ 16,500.00
5040 - Professional Fees						
5041 - Legal	\$ 40,000.00	\$ 52,346.47	\$ (12,346.47)	\$ 45,000.00	\$ 31,500.00	\$ 13,500.00
5042 - Assessment Admin	\$ 48,000.00	\$ 26,722.67	\$ 21,277.33	\$ 30,000.00	\$ 30,000.00	\$ -
5043 - Accounting / Payroll	\$ 20,000.00	\$ 12,340.90	\$ 7,659.10	\$ 45,000.00	\$ 31,500.00	\$ 13,500.00
5050 - Rent	\$ -	\$ 15,000.00	\$ (15,000.00)	\$ 15,000.00	\$ 10,500.00	\$ 4,500.00
5060 - Utilities Office	\$ 5,000.00	\$ 5,801.70	\$ (801.70)	\$ 5,000.00	\$ 3,500.00	\$ 1,500.00
5070 - Office Supplies	\$ 15,000.00	\$ 16,553.77	\$ (1,553.77)	\$ 15,000.00	\$ 10,500.00	\$ 4,500.00
5080 - Office Equipment	\$ 15,000.00	\$ 5,013.28	\$ 9,986.72	\$ 10,000.00	\$ 7,000.00	\$ 3,000.00
5090 - Other	\$ 1,000.00	\$ 1,473.61	\$ (473.61)	\$ 5,000.00	\$ 3,500.00	\$ 1,500.00
Subtotal	\$ 246,000.00	\$ 223,571.99	\$ 22,428.01	\$ 260,000.00	\$ 191,000.00	\$ 69,000.00

5200 - Labor and Related	Adopted Budget 2019- 2020	Final Budget 2019-2020	Variance (Unfavorable)	Proposed Budget 2020- 2021	Proposed Budget 2020- 2021 Drainage	Proposed Budget 2020- 2021 Levee
5200 - Compensation						
5211 - Admin Salary	\$ 171,000.00	\$ 158,250.82	\$ 12,749.18	\$ 170,000.00	\$ 119,000.00	\$ 51,000.00
5212 - Field Salary	\$ 370,086.00	\$ 345,098.19	\$ 24,987.81	\$ 350,000.00	\$ 245,000.00	\$ 105,000.00
5212 - Overtime	\$ 8,000.00	\$ -	\$ 8,000.00	\$ 8,000.00	\$ 5,600.00	\$ 2,400.00
5213 - Payroll Taxes	\$ 46,000.00	\$ 38,633.85	\$ 7,366.15	\$ 60,000.00	\$ 42,000.00	\$ 18,000.00
5214 - Trustee Fees	\$ 7,500.00	\$ 2,300.00	\$ 5,200.00	\$ -	\$ -	\$ -
5220 - Medical Insurance	\$ 41,000.00	\$ 84,319.20	\$ (43,319.20)	\$ 75,000.00	\$ 52,500.00	\$ 22,500.00
5230 - Dental Insurance	\$ 2,500.00	\$ 5,887.72	\$ (3,387.72)	\$ 6,000.00	\$ 4,200.00	\$ 1,800.00
5240 - Retiree Medical	\$ 23,000.00	\$ 153,928.27	\$ (130,928.27)	\$ 165,000.00	\$ 115,500.00	\$ 49,500.00
5250 - Retirement	\$ 75,000.00	\$ 64,711.42	\$ 10,288.58	\$ 75,000.00	\$ 52,500.00	\$ 22,500.00
5260 - Worker's Compensation Insurance	\$ 50,000.00	\$ 21,196.00	\$ 28,804.00	\$ 50,000.00	\$ 35,000.00	\$ 15,000.00
5270 - Uniforms	\$ 5,000.00	\$ 4,926.18	\$ 73.82	\$ 5,000.00	\$ 3,500.00	\$ 1,500.00
5280 - Training and Licensing	\$ 5,000.00	\$ 1,605.83	\$ 3,394.17	\$ 5,000.00	\$ 3,500.00	\$ 1,500.00
Subtotal	\$ 804,086	\$ 880,857	\$ (76,771)	\$ 969,000	\$ 678,300	\$ 290,700
5400 - Operations & Maintenance	Adopted Budget 2019- 2020	Final Budget 2019-2020	Variance (Unfavorable)	Proposed Budget 2020- 2021	Proposed Budget 2020- 2021 Drainage	Proposed Budget 2020- 2021 Levee
5410 - Facilities						
5411 - Power facilities	\$ 85,000.00	\$ 78,063.94	\$ 6,936.06	\$ 80,000.00	\$ 64,000.00	\$ 16,000.00
5412 - Fuel - Facilities	\$ 5,000.00	\$ 1,580.33	\$ 3,419.67	\$ 5,000.00	\$ 5,000.00	\$ -
5413 - Supplies/Materials	\$ 25,000.00	\$ 4,576.64	\$ 20,423.36	\$ 10,000.00	\$ 7,000.00	\$ 3,000.00
5414 - Facility Repairs	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 7,000.00	\$ 3,000.00
5415 - Shop Equipment	\$ -	\$ -	\$ -	\$ 20,000.00	\$ 14,000.00	\$ 6,000.00
5420 - Herbicide	\$ 45,000.00	\$ 30,025.16	\$ 14,974.84	\$ 60,000.00	\$ 42,000.00	\$ 18,000.00
5430 - Field Services	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 3,500.00	\$ 1,500.00
5440 - Debris and Trash Disposal	\$ 15,000.00	\$ 15,644.44	\$ (644.44)	\$ 25,000.00	\$ 17,500.00	\$ 7,500.00
5450 - Professional Fees						
5451 - Pesticide Consultants	\$ 10,000.00	\$ 8,155.10	\$ 1,844.90	\$ 10,000.00	\$ 7,000.00	\$ 3,000.00

5452 - Engineering	\$	-	\$	-	\$	-	\$	40,000.00	\$	28,000.00	\$	12,000.00
5453 - Miscellaneous	\$	-	\$	-	\$	-	\$	5,000.00	\$	3,500.00	\$	1,500.00
5460 - Equipment												
5461 - Fuel - Equipment	\$	30,000.00	\$	36,291.19	\$	(6,291.19)	\$	40,000.00	\$	28,000.00	\$	12,000.00
5462 - Equipment Repair/Service	\$	25,000.00	\$	22,143.03	\$	2,856.97	\$	25,000.00	\$	17,500.00	\$	7,500.00
5463 - Equipment Parts/Supplies	\$	25,000.00	\$	8,183.60	\$	16,816.40	\$	25,000.00	\$	17,500.00	\$	7,500.00
5464 - Equipment Rental	\$	-	\$	-	\$	-	\$	10,000.00	\$	7,000.00	\$	3,000.00
5465 - Equipment Purchase	\$	-	\$	-	\$	-	\$	10,000.00	\$	7,000.00	\$	3,000.00
Subtotal	\$	275,000	\$	204,663	\$	70,337	\$	380,000	\$	275,500	\$	104,500
Total O&M Expenses	\$	1,325,086	\$	1,309,093	\$	15,993	\$	1,609,000	\$	1,144,800	\$	464,200

Capital Improvements

	Adopted Budget 2019- 2020	Final Budget 2019-2020	Variance (Unfavorable)	Proposed Budget 2020- 2021	Proposed Budget 2020- 2021 Drainage	Proposed Budget 2020- 2021 Levee
6000 - Repair Replacement & Rehabilitation						
6010 - Capital - Facilities	\$ 5,000,000	\$ 2,855,503	\$ 2,144,497	\$ 2,000,000	\$ 1,650,000	\$ 350,000
6020 - Capital - Large Equipment	\$ 500,000	\$ 304,547	\$ 195,453	\$ 150,000	\$ 90,000	\$ 60,000
6030 - Professional Fees						
6031 - Engineering	\$ 140,000	\$ 52,149	\$ 87,851	\$ 80,000	\$ 56,000	\$ 24,000
6032 - Miscellaneous	\$ 30,000	\$ 35,315	\$ (5,315)	\$ 20,000	\$ 14,000	\$ 6,000
Total RR&R	\$ 5,640,000	\$ 3,247,514	\$ 2,392,486	\$ 2,230,000	\$ 1,796,000	\$ 410,000
Total All Expenditures	\$ 6,965,086	\$ 4,556,607	\$ 2,408,479	\$ 3,839,000	\$ 2,940,800	\$ 874,200

2020-21 Variance Levee O&MRR&R (Unfavorable)	\$	(18,868)
2020-21 Var. Levee O&M w/ out FMAP (Unfavorable)	\$	200,132
2020-21 Variance Drainage O&MRR&R (Unfavorable)	\$	405,472

Treasury Balance (7/01/19)	\$	4,744,678
Estimated Treasury Balance (7/01/20)	\$	4,592,746
Estimated Treasury Balance (6/30/21)	\$	4,959,350
Cash Account Balance (6/28/19)	\$	100,085
Est. Cash Account Balance (7/01/20)	\$	805,219

Approximately 21% of the assessment revenue for the District comes from the WSAFCA assessment, a potential split for the Cash in the treasury is to split the money into Levee vs Internal Drainage Funds is using this percentage. From there split up further into O&M vs RR&R Funds and potentially an emergency Fund.

Split of 70/30 for administrative expenses is based on Engineers Report for RD 900 Prop. 218 election.

RD 900 FISCAL YEAR BUDGET REPORT 2020-2021

	<u>BUDGET CATAGORY</u>	<u>19/20 ADOPTED</u>	<u>19/20 FINAL</u>	<u>20/21 PROPOSED</u>
5012	ADMIN SALARY	\$171,000	\$158,250.82	\$170,000
5013	FIELD SALARY	\$370,086	\$345,098.19	\$350,000
5014	O.T. EMERGENCY	\$8,000	\$0.00	\$8,000
5015	TRUSTEE FEES	\$7,500	\$2,300.00	\$0
5021	PAYROLL TAX	\$46,000	\$38,633.85	\$60,000
5022	RETIREMENT	\$75,000	\$64,711.42	\$75,000
5023.01	HOSPITAL WITHOLDINGS	\$41,000	\$84,319.20	\$65,000
5023.02	RETIREE MEDICAL **	\$23,000	\$153,928.27	\$165,000
5025	WORKERS COPMENSATION INS.	\$50,000	\$21,196.00	\$50,000
5027	DENTAL INSURANCE	\$2,500	\$5,887.72	\$6,000
5110	INSURANCE	\$80,000	\$50,811.00	\$55,000
5130	OFFICE EXPENSE	\$30,000	\$27,112.14	\$25,000
5140.01	PROFESSIONAL SERVICES	\$250,000	\$160,305.75	\$255,000
5140.02	PERMITS AND FEES	\$12,000	\$37,508.59	\$25,000
5141.02	TRAINING AND LICENSING	\$5,000	\$1,605.83	\$5,000
5145	ASSESSMENT PREPERATION	\$25,000	\$26,722.67	\$30,000
5150	OFFICE RENT	\$0	\$15,000.00	\$15,000
5170	ASSESSMENT COLLECTION	\$13,000	\$0.00	\$0
5180	ASSESSMENT EXPENSE	\$10,000	\$0.00	\$0
5220	UNIFORMS	\$5,000	\$4,926.18	\$5,000
5242	TOOLS	\$15,000	\$268.59	\$15,000
5260	FUEL	\$35,000	\$37,871.52	\$45,000
5270	POWER	\$90,000	\$78,320.55	\$90,000
5280	SHOP & OFFICE CAPITAL EXPENSE	\$2,200,000	\$1,731,435.72	\$500,000
5290	MISCELLANEOUS EXPENSE	\$1,000	\$1,473.61	\$5,000
5410	EQUIPMENT REPAIR	\$25,000	\$22,143.03	\$35,000
5415	EQUIPMENT SUPPLY	\$25,000	\$8,183.60	\$25,000
5417	MAJOR EQUIPMENT EXPENSE	\$500,000	\$304,547.14	\$150,000
5420	SHOP REPAIRS	\$10,000	\$0.00	\$10,000
5425	SHOP SUPPLIES	\$10,000	\$4,308.05	\$15,000
5427	DEBRIS & TRASH REMOVAL	\$15,000	\$15,644.44	\$25,000
5435	SPRAY EQUIPMENT & SUPPLIES	\$45,000	\$30,025.16	\$60,000
6000	6000 LEVEE OMRR&R	\$800,000	\$32,718.11	\$150,000
7000	7000 INTERNAL DRAINAGE OMRR&R	\$2,000,000	\$1,091,349.38	\$1,350,000
	TOTAL	\$6,995,086	\$4,556,606.53	\$3,839,000
	BUDGET REMAINING		\$2,438,479	

BUDGET SUMMARY

	<u>Adopted 2019-2020</u>	<u>Projected</u>	<u>Adopted 2020-2021</u>
ASSESSMENT	\$ 2,366,972	\$ 2,246,552.23	\$ 2,430,272.38
PRIOR YEAR ASSESSMENTS	\$ -	\$ 5,948.29	\$ 10,000.00
WSAFCA	\$ 674,354	\$ 650,332.00	\$ 650,332.00
INTEREST	\$ 12,000	\$ 68,866.87	\$ 70,000.00
WUSD MAINTENANCE FEE	\$ 7,000	\$ 14,000.00	\$ 7,000.00
RD 537 REIMBURSEMENT	\$ 21,000	\$ 21,000.00	\$ -
RD 827 REIMBURSEMENT	\$ 1,200	\$ 1,200.00	\$ -
DWR FMAP DISBURSEMENT*	\$ 480,000	\$ 463,654.86	\$ 189,000.00
NRCS REIMBURSEMENT	\$ 1,200,000	\$ 758,488.46	\$ -
FEMA REIMBURSEMENT	\$ -	\$ 99,170.00	\$ 840,000.00
RETIREE HEALTHCARE	\$ 614	\$ 2,778.61	\$ 4,000.00
MISCELLANEOUS	\$ 5,000	\$ 23,847.75	\$ 5,000.00
TOTAL	\$ 4,768,141	\$ 4,355,839.07	\$ 4,205,604

ACCOUNT BALANCES

CASH IN TREASURY 7/1/2019	\$ 4,744,678.00	
CASH IN TREASURY PROJECTED 7/1/2020	\$ 3,785,422.08	NRCS Reimbursement made to
OPERATING PROJECTED 6/30/2020	\$ 3,839,000.00	Cah Account
CASH IN TREASURY PROJECTED 7/1/2021	\$ 4,302,261.15	
CASH ACCOUNT PROJECTED 7/1/2020	\$ 805,219.00	
RESTRICTED IN TREASURY (RETIREE MEDICAL)	\$ 141,259.42	

* Reflects \$26,345.14 in returned funds

** Includes Prior approved funding of OPEB Obligation

Total OPEB Obligation =	\$ 280,417
Payments Made =	\$ 135,400
Net OPEB Obligation =	\$ 145,017

**Reclamation District 900
Internal Drainage O&M Assessment
Fiscal Year 2020/2021 Assessment Escalation Evaluation**

FY 2019/2020 TBU Rate	\$387.92
FY 2019/2020 Assessment Revenue	\$2,399,066.32

Escalation Factor [1]	1.33%
Escalation Rate Cap	2.25%

FY 2020/2021 Maximum TBU Rate [2]	\$393.07
FY 2020/2021 Maximum Assessment Revenue [3]	\$2,430,272.38

[1] Based on the average of the ENR June 2019 20-City CCI (11268.48) compared to the May 2020 20-City CCI (11418.16) report. The Escalation Factor is rounded to two significant digits.

[2] Rounded to two significant digits.

[3] Based on FY 2019/2020 parcel data. Assessment revenues may increase/ decrease based on parcel data updates.

RESOLUTION NO. 2020-06-01
REQUESTING ADOPTING ASSESSMENT RATE
FOR THE 2020-2021 FISCAL YEAR

Whereas, RECLAMATION DISTRICT NO. 900 presented the proposed assessment rate for the 2019-2020 fiscal year, and

Whereas, the following resolution was adopted,

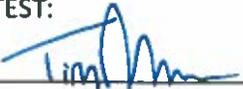
Now therefore, be it resolved, that the assessment rate of Reclamation District No. 900 for the 2019-2020 fiscal year be set at \$393.07 per Equivalent Benefit Unit.

ADOPTED, this 17th day of June, 2020 by the following vote:

AYES 4
NOES 0
ABSENT 1



Board President

ATTEST:


Secretary of the Board

RESOLUTION NO. 2020-06-02

REQUESTING COLLECTION OF CHARGES ON TAX ROLL

Whereas, the RECLAMATION DISTRICT NO. 900, (hereinafter "District") requests the County of Yolo collect on the County tax rolls certain charges which have been imposed pursuant to Government codes section 29304 by the District, attached hereto, and

Whereas, the County has requested as a condition of the collection of said charges that the District warrant the legality of said charges and defend and indemnify the County from any challenge to the legality thereof,

Now, therefore, be it hereby resolved by the Board of District that:

1. The Auditor-Controller of Yolo County is requested to attach for collection on the County tax rolls those taxes, assessments, fees and/or charges, attached hereto.
2. The District warrants and represents that the taxes, assessments, fees and/or charges imposed by the District and being requested to be collected by Yolo County comply with all requirements of state law, including but not limited to Articles XIII C and XIII D of the California Constitution (Proposition 218).
3. The District releases and discharges County, and its officers, agents and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any taxes, assessments, fees and/or charges on behalf of District.
4. The District agrees to and shall defend, indemnify and hold harmless the County, its officers, agents and employees (the "Indemnified Parties") from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any of District's said taxes, assessments, fees and/or charges requested to be collected by County for District, or in any manner arising out of District's establishment and imposition of said taxes, assessments, fees and/or charges. District agrees that, in the event a judgment is entered in a court of law against any of the Indemnified Parties as a result of the collection of one of District's taxes, assessments, fees and/or charges, the County may offset the amount of the judgment from any other monies collected by County on behalf of District, including property taxes.
5. The District agrees that its offices, agents, and employees will cooperate with the County in answering questions referred to District by County from any person concerning the District's taxes, assessments, fees and/or charges, and that District will not refer such persons to County officers and employees for responses.
6. The District agrees to pay such reasonable and ordinary charges as the County may prescribe to recoup its costs in placing on the tax rolls and collecting the taxes, assessments, fees and/or charges, as provided by Government Code sections 29304 and 51800.

PASSED AND ADOPTED by District this 17th day June 2020, by the following votes on roll call:

AYES 4

NOES 0

ABSENT 1



Board President

ATTEST:



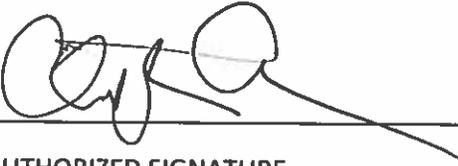
Secretary of the Board

CERTIFICATION OF ASSESSMENT

RECLAMATION DISTRICT NO. 900, hereby certifies that the special assessment to be placed on the 2020-2021 Yolo County Secured Property Tax bill by RECLAMATION DISTRICT 900 for operation and maintenance is in compliance with all requirements of state law, including but not limited to the requirements of Proposition 218 that added Articles XIIC and XIID to the State Constitution.

RECLAMATION DISTRICT NO. 900 agrees to defend, indemnify, and hold harmless the County of Yolo, the Board of Supervisors, the Auditor-Controller, its officers and employees, from litigation over whether the requirements of Proposition 218 and other State laws were met with respect to such assessment.

If any judgment is entered against any indemnified party as a result of not meeting the requirements of any State law including Proposition 218 for such assessment(s), RECLAMATION DISTRICT NO. 900 agrees that the County may offset the amount of any judgement paid by an indemnified party from any monies collected by County on RECLAMATION DISTRICT NO. 900 behalf, including property taxes, special taxes, fees, or assessments.



A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right, positioned above a solid horizontal line.

AUTHORIZED SIGNATURE

Date of original resolution:

June 17th 2020

Copy of resolution on file at the Auditor's office.

Phone number to be included on Tax Bill:

(916) 371-1483

Email address to be included on Website:

admin@rd900.org

RECLAMATION DISTRICT NO. 900

Assessment District



RECLAMATION DISTRICT 900

Post Office Box 673

West Sacramento, CA 95691

PH: (916) 371-1483 • [email: admin@rd900.org](mailto:admin@rd900.org)

DATE: June 17, 2020

AGENDA ITEM NO. 8.1

TITLE: General Manager's Report –June 2020

SUBJECT: Update on activities since the February 2020 Board of Trustees Meeting

EXECUTIVE SUMMARY:

This Staff Report is intended to report the noteworthy activities and events of the District. Noteworthy activity since the previous Board Meeting on 5/20/20

BACKGROUND:

8.1.1. Administration Services

We have completed the process of setting up the new accounting software and time tracking software; as noted previously this was done with the assistance of Dustin Dumars.

8.1.2. District Operations

8.1.2.1. Flood Operations:

The District continues to work on cutting off vehicle and motorcycle access as well as update signage along the DWSC levee.

8.1.2.2. Internal Drainage Operations:

The City continues to pump from the well that is used to retain appropriate levels in Bridgeway Lakes throughout the summer. All mowing will be completed prior to the July 4th weekend to limit potential fire hazard.

We were alerted by a property owner on the south cross levee that the lake opposite the levee which is within RD 900, but in the RD999 basin has water levels dropping quickly. After a discussion with the other District's manager, it was determined this did not impact farming of the old Sarmiento parcel. They are unaware of how the lake is actually fed, but they did perform a culvert repair nearby last year that may have cutoff backwater that was getting into the lake.

8.1.3. Capital Improvement Projects

8.1.3.1. Blacker Canal:

No changes on moving forward with this project at this time. Still with FEMA awaiting a decision if funding will be done. With the advertising time requirements and construction time required, is there a cutoff time the Board wishes to consider regardless of funding agreement?

General Manager's Report – June 2020

8.1.3.2. 889 Drever

Plans, Specs and a bid package with an engineer's estimate are still expected soon so that they can be presented for the Board's consideration. Additionally, unit costs were provided for the frontage improvements items (curb, gutter, sidewalk and pavement); these were used to develop an estimate of \$25k + design and testing to make these improvements.

8.1.4. Agency Coordination:

8.1.4.1. USACE:

Nothing to report at this time.

8.1.4.2. DWR:

All records required for this process have been acquired; legislative language has been drafted as well as a letter of support from the CVFPB. The letter was provided to the CVFPB, staff has stated it will be circulated and if initially deemed acceptable it would be put on the Agenda for the Board meeting on June 26th. At that time RD 900 and the City would be asked to field questions from the Board following a staff presentation on the matter of the MA 4 boundary inclusion and if a favorable decision was made the letter could be provided to strengthen the position of adding the legislative language.

The process for sequencing the takeover has begun to be vetted with CVFPB as well as DWR. The process starts with adding the language necessary to incorporate the new boundary into RD 900's original statutes. Then after the maintenance needs/practices and funding is worked out an assurance agreement (sample provided) is signed and the CVFPB takes a formal action on the matter. The final piece is recording with the Board of Equalization the new boundary. If all accomplished by December 1st the action goes into effect the next July 1.

8.1.4.3. NRCS:

Closeout is complete and the reimbursement of roughly \$760k has been deposited in the District bank account.

8.1.4.4. CalTrans:

The Central Valley Flood Control Association has initiated a no cost to the Districts class action lawsuit against Caltrans to get them to pay their assessments. Overdue assessments in RD 900 are approximately \$1,800.

8.1.4.5. SSJDD:

One more meeting has happened with the CVFCA SSJDD feasibility committee. The results of which are that a regional assessment should not be explored, but potentially sub region assessments that narrow in on beneficiaries of specific structures could be palatable. Items discussed also included the potential for assessments to only be triggered by state appropriated funds for specific projects, to generate the matching share. As well statewide funding sources for general benefits were discussed; these could include recreation, habitat or open space.

General Manager's Report – June 2020

8.1.5. WSAFCA Updates

8.1.5.1. USACE Yolo Bypass East Levee Projects:

The 65% plan milestone should be met on June 22 and then plans will be reviewed with the USACE. This is a critical step as this is where the risk analysis is performed in order to decide the ultimate path forward.

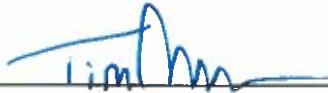
The revisions necessary to address the USACE initial comments to the SWIFF update have been completed and this will soon be returned for review again. The USACE is increasing the scrutiny of these updates and really narrowing in on providing significant evidence of progress.

8.1.6. Development Project Coordination:

No updates at this time

ATTACHMENTS: None

STAFF RESPONSIBLE FOR REPORT:



Timothy Mallen, General Manager

§ 1.5. Incorporation of State Maintenance Area 4 in district

(a) The boundaries of and territory included within the district shall incorporate the parcels which comprise State Maintenance Area 4, as established by the Reclamation Board under a resolution adopted January 24, 1951, and recorded February 2, 1951, in Book 337, page 380 and following, Official Records of Yolo County.

(b) State Maintenance Area 4, as referred to in subdivision (a), shall be dissolved only upon the execution of the assurance agreement or agreements and assumption of project levee maintenance responsibilities by the district for the state maintenance area, or by a member agency which is signatory to the assurance agreement, in accordance with Sections 12642 and 12828 of the Water Code.

Proposed Bill Text.

The people of the State of California do enact as follows:

SECTION 1. Section 1.5 is added to Act 910 Reclamation District No. 900 (Chapter 100 of the Statutes of 1911), to read:

Sec. 1.5. (a) The boundaries of and territory included within the district shall incorporate the parcels which comprise State Maintenance Area 4, as established by the Reclamation Board under a resolution adopted January 24, 1951, and recorded February 2, 1951, in Book 337, page 380 and following, Official Records of Yolo County.

(b) State Maintenance Area 4, as referred to in subdivision (a), shall be dissolved only upon the execution of the assurance agreement or agreements and assumption of project levee maintenance responsibilities by the district for the state maintenance area, or by a member agency which is signatory to the assurance agreement, in accordance with Sections 12642 and 12828 of the Water Code

SECTION 2. No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because this act is in accordance with the request of a local agency or school district which desired legislative authority to carry out the program specified in this act. Notwithstanding Section 17580 of the Government Code, unless otherwise specified in this act, the provisions of this act shall become operative on the same date that the act takes effect pursuant to the California Constitution.

DATE

The Honorable Henry Stern, Chair
Senate Committee on Natural Resources and Water
State Capitol, Room 5046
Sacramento, CA 95814

RE: Support for Proposed Amendments to AB 3226 (McCarty)

Dear Senator Stern:

On behalf of the Central Valley Flood Protection Board (CVFPB), I am writing to convey our support for the amendments to AB 3226 (McCarty) that are being proposed by the City of West Sacramento and Reclamation District 900 (RD 900). These amendments would begin the process of dissolving Maintenance Area 4 (MA 4) and incorporating its territory within the boundaries RD 900. This proposal is a logical consolidation of flood control activities in West Sacramento, has precedent in past legislation and action by the CVFPB, and is timely given recent events. I have provided additional background information below.

Background on MA 4, RD 900 and the City of West Sacramento

The Department of Water Resources (DWR) operates and maintains MA 4, a portion of the Sacramento River Flood Control Project that encompasses most of the northern portion of the City of West Sacramento, specifically the Broderick neighborhood. DWR works closely with RD 900 and the West Sacramento Area Flood Control Agency (WSAFCA) in its management of MA 4, however, recent actions taken by the Yolo Local Agency Formation Commission (LAFCo) have led the Board to conclude that MA 4 would be best administered by RD 900 going forward.

In 2019, the Yolo Local Agency Formation Commission (LAFCo) determined that the portion of Reclamation District 537 within West Sacramento city limits and all of RD 900 were to be reorganized as a single subsidiary district of the City of West Sacramento. Yolo LAFCo supported this decision by stating that government services can best be provided with the West Sacramento City Council acting as RD 900's board because it represents all constituents and is thereby more accountable to the community. Additionally, Yolo LAFCo noted that overlapping agencies with different boards tend to have inherent conflict and any resulting lack of coordination among agencies does not serve community interests. Finally, they cited the fact that the City has more resources that it can leverage to bring state and federal funding to flood protection projects and can do so more efficiently without coordinating among multiple agencies and boards.

In taking this action, Yolo LAFCo noted that MA 4 should also logically be included in RD 900's territory for the same reasons but did not have jurisdictional authority to effectuate that further consolidation. The CVFPB agrees with this recommendation.

Precedent for Dissolution of Maintenance Areas and Related Legislation

The dissolution of Maintenance Areas and reconsolidation of their territory under a local district has precedence. In 1990, Senate Bill 2236 (Garamendi) was approved by the Legislature and signed into law by the Governor, initiating a process to dissolve Maintenance Areas 10 and 11 and incorporate their territory into the American River Flood Control District. This legislation was necessary because,

while the CVFPB (and formerly the Reclamation Board of California) has the authority to dissolve Maintenance Areas, the territorial boundaries of the American River Flood District are defined in law, which needed to be amended to include this expanded area.

Upon enactment of this law, the Reclamation Board of California dissolved Maintenance Areas 10 and 11 entered into an assurance agreement with the American River Flood District.

Proposed Amendments to AB 3226

Similarly, the boundaries of RD 900 are defined in statute which must be amended if MA 4's territory is to be incorporated after dissolution. The amendments being proposed by the City and RD 900 mirror those contained in the aforementioned SB 2236 and would allow the CVFPB to dissolve MA 4 and enter into an agreement with RD 900 for the transition of its territory.

We agree with the City and RD 900 that AB 3226 is an appropriate vehicle for this proposal because the bill already addresses West Sacramento's flood protection system. As currently written, AB 3226 updates the state's authorization for flood risk reduction along the Yolo Bypass, Sacramento Bypass and Sacramento River to be consistent with the "West Sacramento Project General Reevaluation Report" adopted by Congress as part of the Water Infrastructure Improvements for the Nation (WIIN) Act of 2016. In doing so, the bill formalizes state participation in the critical flood protection system in West Sacramento.

These amendments are supportive of the overall goal of AB 3226, which is to advance projects to improve West Sacramento's flood control system and protect its residents from potential disaster. Ultimately, this proposal will ensure all residents of West Sacramento will have a local, transparent and effective flood control governance structure.

Thank you for your attention to this matter, if you have any questions about the CVFPB's position on these amendments, please do not hesitate to contact Darren Suen, Legislative Director, at Darren.Suen@cvflood.ca.gov or 916-480-5383.

Sincerely,

Leslie M. Gallagher
Executive Director
Central Valley Flood Protection Board

cc: Hon. Kevin McCarty, Assemblymember
Hon. Christopher Cabaldon, Mayor, City of West Sacramento
Ms. Karla Nemeth, Director, Department of Water Resources
Mr. Tim Mallen, General Manager, Reclamation District 900

**ASSURANCE AGREEMENT
BETWEEN
RECLAMATION DISTRICT NO. 900
AND
THE CENTRAL VALLEY FLOOD PROTECTION BOARD
FOR
THE AREA CONTAINED WITHIN
STATE MAINTENANCE AREA 4**

WHEREAS, Chapter ??? of the Statutes of 2020 modified the boundaries of Reclamation District No. 900 to include the area formerly contained within State Maintenance Area 4; and

WHEREAS, the area incorporated within State Maintenance Area 4 is described in a resolution of The Reclamation Board adopted January 24, 1951, and recorded January 25, 1951 in Book 337, page 380 and following, Official Records of Yolo County; and

WHEREAS, pursuant to Chapter ??? of the Statutes of 2020, State Maintenance Area 4 shall be dissolved only upon execution of the assurance agreement or agreements and assumption of project levee maintenance responsibilities by the District;

NOW, THEREFORE IT IS HEREBY AGREED:

1. The District shall:
 - A. Assume responsibility for the maintenance of the Project levees within State Maintenance Area 4 as authorized by Chapter ???, Statutes of 2020 effective as of July ?, 2020;
 - B. Hold and save the United States free from damages arising from the construction, operation and maintenance of federal flood control works within the District;
 - c. Maintain and operate, repair, replace, and rehabilitate, in accordance with the regulations prescribed by the Secretary of the Army, all federal flood control works and improvements lying within the jurisdiction or boundaries of District; and
 - D. Hold and save the State of California, the Sacramento and San Joaquin Drainage District and The Central Valley Flood Protection Board (CVFPB), their successors and assigns, agents, officers, and employees free and harmless from any and all claims arising out of or in connection with the aforesaid obligations assumed by District.

2. It is expressly understood between the parties hereto that the obligations of District to hold and save harmless and to maintain and operate hereunder are limited to the state of California, its agencies, agents, officers, and employees described above and the United States and shall not give rise to any cause of action against District by other persons.

3. To the extent that the obligations assumed hereby are validly assumed by another agency, then and to that extent the obligations of District hereunder shall terminate.
4. The District shall provide the United States, the CVFPB, its agents, officers, and employees with the right to enter, at reasonable times and in a reasonable manner, upon land which District owns or controls and which is the subject of this agreement, for the purpose of inspection, and if necessary, completing, operating and maintaining, repairing, replacing, or rehabilitating the federal flood control works.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the dates below.

The Central Valley Flood Protection Board

The Central Valley Flood Protection Board

William Edgar
Board President

Kanwarjit Dua
Board's General Counsel

Date:

Date:

Reclamation District No. 900

Reclamation District No. 900

Christopher Cabaldon
President

Ralph Nevis
Counsel

Date:

Date:

**PROPOSED DISTRIBUTION OF WORK IN
STATE MAINTENANCE AREAS**

2020-2021 Fiscal Year Budget

**MAINTENANCE AREA 4
SACRAMENTO RIVER LEVEE IN WEST SACRAMENTO**

JOB CATEGORY	2018-2019 APPROVED BUDGET	2018-2019 ACTUAL COST	2019-2020 APPROVED BUDGET	2019-2020 PROJECTED COST	2020-2021 PROPOSED BUDGET
Vegetation Control	\$ 38,000	\$ 50,756	\$ 38,000	\$ 40,000	\$ 40,000
Burning	\$ -	\$ -	\$ -	\$ -	\$ -
Rodent Control	\$ 3,500	\$ -	\$ 3,500	\$ -	\$ -
Patrolling	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Mowing	\$ 13,500	\$ 46,332	\$ 13,500	\$ 30,000	\$ 40,000
Inspection	\$ 4,000	\$ -	\$ 4,000	\$ 2,000	\$ 4,000
Encroachment Removal	\$ 10,000	\$ -	\$ 15,000	\$ -	\$ 5,000
Restoration/Repair	\$ 20,000	\$ 53,766	\$ 20,000	\$ 20,000	\$ 20,000
Crown Roadways	\$ 3,000	\$ -	\$ 3,000	\$ 30,000	\$ 3,000
Minor Structures	\$ 5,800	\$ -	\$ 5,800	\$ -	\$ 6,000
Dragging	\$ -	\$ -	\$ -	\$ -	\$ -
MEO Equipment Costs	\$ 17,000	\$ 7,397	\$ 15,000	\$ 2,000	\$ 10,000
Yard Overhead & Materials	\$ 8,000	\$ -	\$ 8,000	\$ 10,000	\$ 10,000
Telemetry Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering Support	\$ 1,940	\$ -	\$ 1,940	\$ -	\$ 2,000
Environmental Support	\$ 7,500	\$ -	\$ 4,500	\$ -	\$ 2,240
TOTAL BUDGET	\$ 132,240	\$ 158,251	\$ 132,240	\$ 134,000	\$ 147,240

Reasons for Budget Changes:

FY 2020/21 projected expenditures have increased in mowing. With the bike path active, mowing will take more time for public safety. \$5K is added for patrolling. This amount was omitted on last year's proposed cost.

The proposed budget for FY 2020/21 is \$15K more than FY 2019/20 to address expected increased costs.