



RECLAMATION DISTRICT 900

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August 19, 2020

Online through Zoom Meeting

5:00 P.M.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 900

The members of the Board of Trustees of Reclamation District No. 900 convened at the above time remotely through the use of Zoom Meeting. President Christopher Cabaldon called the meeting to order. Also in attendance were Trustees Beverly Sandeen and Martha Guerrero, Secretary/Manager Tim Mallen; Attorney Ralph Nevis, Terra Mortensen, James Strand and Jeremy Chapdelaine. Not in attendance were Trustees Chris Ledesma and Quirina Orozco

1. Agenda Approval. President Cabaldon asked if there were any required changes to the agenda, none were cited and the agenda was accepted as presented.
2. Public Comment on items not on the Agenda. No comments were made.
3. Consent Calendar: With no further discussion requested by the Trustees on the consent items President Cabaldon asked for a motion to approve the minutes of the July 19th 2020 Board meeting, Trustee Sandeen made the motion, Trustee Guerrero seconded the motion and it carried 3-0.
4. Consideration of Encroachment Permit for the Maverik Fuel Station Site at Enterprise Boulevard and Lake Road. Manager Mallen presented that the improvements of curb, gutter and sidewalk within the District's right of way are part of the Permit as well as rip rap for the stabilization of the Lake Washington slopes. Trustee Sandeen inquired about the amount of encroachment permits the District considers. Manager Mallen presented there are over 100 permits on file but that many may not still apply such as those removed with the Southport Levee Project, but that normally only one or two a year are brought before the Board. Ralph Nevis explained that he works with Manager Mallen to review each permit and what if any special conditions need to be placed. Also that he and Manager Mallen had just completed a revision of the standard permit language. President Cabaldon asked for a motion to approve the Maverik permit as presented, Trustee Sandeen made the motion, Trustee Guerrero seconded the motion and it carried 3-0.
5. Consideration of Encroachment Permit for the City of West Sacramento's Corp Yard on West Capital Boulevard. Manager Mallen introduced James and Jeremy, the applicant to present the plans for the project. James presented the changes made to the Corp Yard site to reduce the flow to the District facilities and also the inclusion of control valves at the limits of the District's right of way. This allows the District if needed to cutoff flow from the site so as to

not compromise the seepage trench performance. Manager Mallen presented the memo from MGE addressing the flows within the seepage interceptor system and the existing drainage pipe. He presented that the system with the inclusion of the Corp Yard would be within capacity, but if as part of the YBEL project additional seepage is collected the drainage pipe would be over capacity. He explained the shutoff valves would allow for the seepage system to not be compromised if high waters and a 100-year storm occurred simultaneously, by isolating the Corp Yard. He also explained the special condition for the valves is interim and the goal is to find a more permanent remedy for the capacity issues and allow the valves to be removed. President Cabaldon asked for a motion to approve the City Corp Yard permit as presented, Trustee Guerrero made the motion, Trustee Sandeen seconded the motion and it carried 3-0.

6. Consideration of Resolution 2020-08-01 to enter into a three-party Operations, Maintenance, Repair, Replacement, and Rehabilitation Agreement with WSAFCA and the State of California and to authorize the General Manager to Execute the agreement. General Manager presented this is as a result of the state funding secured for all of the completed EIP projects, as well as the current YBEL project. Manager Mallen explained the agreement; requires that RD 900 assume the responsibilities of maintenance of the levees and that WSAFCA make assurances to take over the responsibilities if RD 900 fails to do so, update the O&M manual and requires that the agency seek out all federal funding possible for future projects. Trustee Sandeen asked if after this is executed by RD 900 and WSAFCA if it goes to the State next. Ralph explained that it does and that the document is the state's final draft after much negotiation. President Cabaldon asked for a motion to approve the resolution and authorize the General Manager to execute the OMRR&R agreement as presented, Trustee Guerrero made the motion, Trustee Sandeen seconded the motion and it carried 3-0.

7. Consideration of Authorization to the General Manager to begin the bidding process for the periodic Urban Pipe Crossing Video Inspection of the District owned discharge pipes through levees with the provided documents from MHM Inc. General Manager Mallen explained that this bid package is similar to other ones recently produced by MHM for other Districts. He further explained that this is to fulfill the requirement to have pipelines through levees to be inspected every 5 years. The state performs a visual inspection every five years but the District must perform pressure or video inspection as well and to date this has not yet been done. Trustee Sandeen asked for clarification on how bids are reviewed for a project like this. Manager Mallen explained that this is done in collaboration with the engineer for the district who reviews them for completeness and errors and then verifies the competency of the apparent low bidder. President Cabaldon asked for a motion to approve allowing the bid process to begin for the project, Trustee Sandeen made the motion, Trustee Guerrero seconded the motion and it carried 3-0.

8. Consideration of Authorizing the General Manager to begin the bidding process for the 889 Drever Building Remodel with the provide documents from Comstock Johnston. Manager Mallen presented for the Board a timeline of the District's search for a new headquarters that led to the purchase of the property at 889 Drever. He requested

that the Board proceed with going out to bid to see where the numbers come out and then evaluate from there how to proceed. Trustee Guerrero offered her support for the District's need to consolidate the operations for the future of the District. Trustee Sandeen asked for clarification on the budget and how this project was accounted for. Manager Mallen also presented the engineers estimate and explained that it would make the total building cost \$300k more than the previous Board's budget amount of \$2.2M and the remaining balance of \$500k after the purchase of the building carried over in the current budget. Trustee Sandeen also wanted to make sure that as we move forward there is consideration as to whether or not using funds for this project is in conflict with other needs of the District. She also offered support for the need to consolidate District operations. President Cabaldon offered appreciation for the timeline presented and the transparency provided and that given the timing of the building purchase with the LAFCo process this has been an item he has kept close track of. He offered his support for the bidding process but not necessarily moving forward with the project, depending how the bids come out and what other needs the District may have. Manager Mallen explained that potentially the budget may need to be revised, that the line item in the approved budget for capital improvements includes several anticipated projects. He explained that how that money was intended to be split was presented to the Board along with the budget, but depending on how other projects costs turn out the budget may or may not need revising. President Cabaldon asked for a motion to approve allowing Manager Mallen to proceed with the bidding process for the project, Trustee Sandeen made the motion, Trustee Guerrero seconded the motion and it carried 3-0.

9. Informational Items.

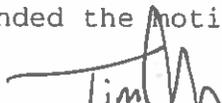
9.1. General Manager's report. Manager Mallen presented the attached report. Additional discussion on specific items below.

9.1.4.2 Manager Mallen added that AB3226 is actually being held in appropriations and to be considered tomorrow. He reported that although this has happened coordination for the next steps for MA4 are moving forward as if it will pass.

9.1.4.3 Trustee Sandeen asked for continued updates on the accounting process for RD 537 and offered that Manager Mallen reach out the Trustees if any assistance is needed.

9.2. Trustee Reports and Updates. There was nothing further for the Trustees to report.

10. Adjourn. There being nothing further, President Cabaldon asked for a motion to adjourn. Trustee Ledesma moved and Trustee Sandeen seconded the motion and it carried 5-0.



Timothy Mallen, PE
General Manager/Secretary