



# RECLAMATION DISTRICT 900

Post Office Box 673

West Sacramento, CA 95691

PH: (916) 371-1483 • email: [wsrd@pacbell.net](mailto:wsrd@pacbell.net)

December 13, 2018

West Sacramento

9:00 A.M.

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 900

The members of the Board of Trustees of Reclamation District No. 900 convened at the above time and place.

The meeting was called to order by President Dan Ramos. Also in attendance were Trustees Philip Hinkel, William Denton, Brian Turner, and Peter Palamidessi, Secretary/Manager Kenric Jameson, Assistant Manager Tim Mallen, Superintendent Tony Schwall, Attorney Jim Day, and Administrative Assistant Laura Goodwin. Additionally, in attendance was Chris Palamidessi.

1. Agenda Approval. President Ramos asked for a motion to approve the agenda, Trustee Turner made the motion and it was seconded by Trustee Hinkle, and carried a 5-0 vote to approve the Agenda.

2. Minutes Approval. President Ramos asked for a motion to approve the November 8, 2018 Minutes, Trustee Turner made the motion and it was seconded by Trustee Denton, and carried a 5-0 vote.

3. District Finances. The issuance of checks 21307 - 21365, the October and November 2018 Bank reconciliation, General funds claims, and one wire transfer in the amount of forty five thousand dollars (\$45,000.) dated October 10, 2018, were all ratified.

4. Public Comment. President Ramos acknowledged Chris Palamidessi, grandson of Trustee Peter Palamidessi. There being no further comments, President Ramos closed the public comment.

5. Review Employee Wage Rate Schedule. Assistant Manager Tim Mallen presented two schedules for review. Assistant Manager Mallen conducted a salary survey of a dozen local agencies and created the schedules that are in line with the average of the Districts after taking into account total compensation. Two methods were discussed, one with biennial pay steps and the other with annual pay steps. After a brief discussion, the Board instructed Manager Jameson to implement the first wage rate schedule option with a 5-year schedule for reevaluation and the requirement that the pay steps require a performance review.

6. District Vehicle. Secretary/Manager Jameson reported that Assistant Manager Mallen needs a vehicle as well as the field crew could use a double cab pick-up so they do not have to use two vehicles when necessary to convene at work sites.

Downtown Ford has a F250 Short Bed for \$31,549.00, that will work for the field crew and there is a Chevy Traverse in stock for \$30,219.00. Trustee Denton asked for a motion to approve the purchase of these two vehicles and Trustee Turner made the motion which was seconded by President Ramos. The motion passed with a 5-0 vote.

7. Resolution 2018-12-02. Secretary/Manager Jameson presented the resolution for approval of the continued coverage of the dental plan under the amended section 125 plan. President Ramos asked for a motion to approve, Trustee Turner made the motion and Trustee Hinkle seconded the motion which passed by a vote of 5-0.

8. Plans and Permits. Assistant Manager Mallen reported that he is busy going through old documents and categorizing maps, right-of-ways, and easements. Once he has the documents organized and cataloged, he will begin to create a digital, searchable GIS.

9. Superintendents Report. Superintendent Schwall reported that the levees look good and the ditches are cleaned. In the last storm, the crew kept a close eye on the school pump station because it is crucial to keep the drainage clear of debris to prevent a plug-up. Additionally, the crew is working on equipment doing the winter stuff. The homeless are staying on high ground and not causing issues with the ditches. Lastly, the crew is now Washington School District approved contractors having cleared the live scan.

10. WSAFCA Project Update. Assistant Manager Mallen reported that the fence company installed new gates and locks for the perimeter to control the joy riders. Next step is to hydro seed for stabilization. There is an issue with the seepage berm; however, that is not critical at this time and will most likely be addressed in the spring so as to not cause more damage. What is critical is the drainage at Birchwood and Sherwood and will watch closely next storm.

Assistant Manager Mallen also noted in regards to the material shortage for borrow site restoration, survey next month or so to assess quantity needed to finish the restoration. Update on the Walkthrough - need to schedule for the north project section, punch list items on the southern portion of the project have yet to be addressed by the contractor from the first walkthrough. In the large scope, vegetation is growing on the levee slope.

11. Informational Items. Trustee Palamidessi announced that after fifty-one years of serving on Reclamation District No. 900 Board of Trustees that he is resigning from his position. Trustee Palamidessi will submit his resignation letter to the board within the next few days. He has requested that the Board consider appointing his Grandson Chris Palamidessi to fill the remainder of his term.

12. Adjourn. There being nothing further, President Ramos asked

for a motion to adjourn, Trustee Hinkle made the motion and the motion was seconded by Trustee Turner. The meeting was adjourned to the next regularly scheduled meeting on January 10, 2019.

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Kenric Jameson  
Secretary/Manager