



# RECLAMATION DISTRICT 900

Post Office Box 673

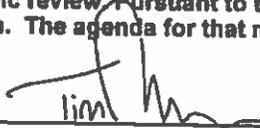
West Sacramento, CA 95691

PH: (916) 371-1483 • email: [admin@rd900.org](mailto:admin@rd900.org)

## NOTICE OF REGULAR MEETING AND AGENDA RECLAMATION DISTRICT NO. 900

To be held via video conference, to submit comments in writing please email [admin@rd900.org](mailto:admin@rd900.org) and write "Public Comment" in the subject line. Include the item number you wish to address along with your comments in the email. All comments received prior to the commencement of the meeting at 5:00pm will be provided to the Trustees and become part of the meeting records. If you need special assistance to participate in this meeting, please contact RD 900 at (916) 371-1483. Notification of at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting. Streaming of the Board Meeting is made available at <https://youtu.be/5wh8ltvf55s>.

I, Timothy, Secretary/ General Manager, declare under penalty of perjury that the foregoing agenda for the regular meeting to be held at 5:00 p.m. November 18, 2020 of the Board of Trustees of Reclamation District No. 900 was posted November 13 2020 in the office of the City Clerk, 1110 West Capitol Ave, West Sacramento, CA as well as the office of Reclamation District No. 900, 1420 Merkley Ave Suite #4, West Sacramento, CA, and was available for public review. Pursuant to the Ralph M. Brown Act, comments from the public will be entertained on each agenda item. The agenda for that meeting is as follows:

  
\_\_\_\_\_  
Timothy Mallen, Secretary/ General Manager

### AGENDA

1. Agenda Approval
2. Public Comment on Items not on the Agenda
3. Consent Calendar
  - 3.1. Approval of minutes from the meeting of September 16, 2020
4. District Financial Update
5. Consideration of Resolution 2020-11-01, a Resolution by the Board of Trustees of Reclamation District No. 900 to Amend the Conflict of Interest Code
6. Consideration of Resolution 2020-11-02, a Resolution by the Board of Trustees of Reclamation District No. 900 entering into an agreement between the State of California and Reclamation District No. 900 for O&M as part of the Flood Maintenance Assistance Program 2021
7. Consideration of the Award of Contract to Triamid Construction for 889 Drever St. Remodel.
8. Informational Items
  - 8.1. General Manager's Report
    - 8.1.1. Administrative Operations
    - 8.1.2. District Operations
    - 8.1.3. Improvement Projects
    - 8.1.4. Agency Coordination
    - 8.1.5. WSAFCA Updates
    - 8.1.6. Development Project Coordination
  - 8.2. Trustee Reports and Updates
9. Adjourn



**RECLAMATION DISTRICT 900**  
*Post Office Box 673*  
*West Sacramento, CA 95691*  
*PH: (916) 371-1483 • email: [admin@rd900.org](mailto:admin@rd900.org)*

September 16, 2020  
Online through Zoom Meeting  
5:00 P.M.

**MINUTES OF THE REGULAR MEETING OF THE BOARD  
OF TRUSTEES OF RECLAMATION DISTRICT NO. 900**

The members of the Board of Trustees of Reclamation District No. 900 convened at the above time remotely through the use of Zoom Meeting. President Christopher Cabaldon called the meeting to order. Also in attendance were Trustees Beverly Sandeen, Chris Ledesma and Martha Guerrero, Secretary/Manager Tim Mallen; Attorney Ralph Nevis and Greg Fabun. Not in attendance was Trustee Quirina Orozco

1. Agenda Approval. President Cabaldon asked if there were any required changes to the agenda, none were cited and the agenda was accepted as presented.
2. Public Comment on items not on the Agenda. No comments were made.
3. Consent Calendar: With no further discussion requested by the Trustees on the consent items President Cabaldon asked for a motion to approve the minutes of the August 19<sup>th</sup> 2020 Board meeting, Trustee Sandeen made the motion, Trustee Ledesma seconded the motion and it carried 4-0.
4. Consideration of Award of contract for the periodic Urban Pipe Crossing Video Inspection of the District to Summit Pipeline. Manager Mallen presented that 2 bids had been received for the project, one for approximately \$44,000 and the other for \$28k. He reported that the low bidder, Summit Pipeline, is the same contractor who has performed the inspections for LD1 and RD 784. Mallen explained that there had been concerns raised by one of the bidders about the size of the access ports available, the size of the valves where access would be required was clarified and the bid documents amended to allow for an option to install a larger port as needed. The bidders opted to both bid the standard bid schedule with no need for upsizing the port after the clarification. Manager Mallen requested that the Board accept the low bid by Summit Pipeline and authorize him to execute the contract. President Cabaldon asked for a motion to award the contract to Summit Pipeline and authorize Manager Mallen to execute the contract, Trustee Ledesma made the motion, Trustee Sandeen seconded the motion and it carried 4-0.
5. Informational Items.
  - 5.1. General Manager's report. Manager Mallen presented the attached report. Additional discussion on specific items below.
    - 5.1.3.2 Manager Mallen added that three potential prime

contractors as well as numerous subcontractors attended the mandatory job walk.

5.1.4.1 Manager Mallen stated that he had reached out to CVFPB for more conversations between DWR legal and Ralph but still awaiting scheduling.

5.1.5.1 Manager Mallen stated that the deadline dates had all pushed back at this point and that October 14<sup>th</sup> was no longer the 95% plan completion date. Manager Mallen then deferred to Greg Fabun for further explanation. Greg updated that the dates for the submittal had pushed back to the end of the year and that the majority of this shift is due to the review by the USACE with only a couple weeks' worth of delay being attributed to the addition of the seepage pump station design. Greg explained there had been a lot of back and forth on the final design for segment A-A (bypass levee south of Hwy 80), which was the cause. Greg also updated to the Board that the Cap to Cap was underway virtually and that work is ongoing to secure funding for the New Start for the WSAFCA program. President Cabaldon added that all of the groundwork has been laid for the WSAFCA project to move ahead and receive funding but that what the flow of funding looks like for the future is what is uncertain.

5.2. Trustee Reports and Updates. There was nothing further for the Trustees to report.

6. Adjourn. There being nothing further, President Cabaldon asked for a motion to adjourn. Trustee Sandeen moved and Trustee Ledesma seconded the motion and it carried 4-0.



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Timothy Mallen, PE  
General Manager/Secretary

**RESOLUTION NO. 20-11-01**

**A RESOLUTION BY THE BOARD OF TRUSTEES OF  
RECLAMATION DISTRICT NO. 900 TO  
AMEND ITS CONFLICT OF INTEREST CODE**

WHEREAS, Reclamation District No. 900 ("District") is a public agency wholly contained within the County of Yolo; and,

WHEREAS, the District seeks to further public confidence by encouraging all District employees to avoid conflicts of interest; and,

WHEREAS, SECTION 87300 of the Political Reform Act requires every public agency to promulgate a conflict of interest code; and,

WHEREAS, the District has reviewed its conflict of interest code and finds that certain amendments should be made to conform the District's code to the standard code provided by the Fair Political Practices Commission; and,

WHEREAS, the County of Yolo establishes all of the rules and regulations regarding amendments to the District's conflict of interest code; and,

WHEREAS, the County of Yolo requires the District to submit to it a completed and executed amended code and certification to the Board of Supervisors in accord with the laws of the State of California.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The District adopts and incorporates by reference the provisions of section 18730 of Title 2 of the California Code of Regulations.
2. The standard conflict of interest code, together with the Appendix of Designated Positions and the Appendix of Disclosure Categories, shall constitute the conflict of interest code of the District.

Approved this 18th day of November, 2020

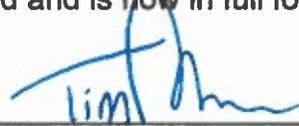
Ayes:   4  .

Noes:   0  

Absent:   1  .

## Certification

I, Timothy Mallen, hereby certify that I am and at all times mentioned herein was duly elected, qualified and acting General Manager and Secretary of Reclamation District No. 900 organized and existing under and by virtue of the laws of the State of California, that the foregoing is a full, true and correct copy of a Resolution duly and regularly adopted at a meeting of the Board of Trustees of said District duly held on November 18, 2020, a majority and quorum of the members of said Board of Trustees being present and voting in favor of said Resolution; and that said Resolution has not been modified, rescinded, altered or amended and is now in full force and effect.



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Timothy Mallen, General Manager/Secretary

## APPENDIX OF DESIGNATED POSITIONS

Position	Disclosure Category
Board President	4
Member, Board of Trustees (including Alternates)	4
General Manager/Secretary	4
Consultant <sup>1</sup>	1
General Counsel	4

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<sup>1</sup> Consultants shall disclose pursuant to the broadest disclosure category in this code, except that the General Manager may determine in writing that a particular consultant, although a “designated position”, is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the broadest disclosure requirements. The General Manager’s determination shall include a description of the consultant’s duties, and based upon that description, the General Manager shall include a statement of the extent of the disclosure requirements for the consultant. The General Manager’s determination shall be a public record and shall be retained for public inspection in the same manner as this Conflict of Interest Code.

## APPENDIX OF DISCLOSURE CATEGORIES

### **Category 1 (Full Disclosure):**

All interests in real property within the District, or the District's sphere of influence, including property located within a two-mile radius of any real property owned or used by the District; as well as investments, business positions, and sources of income, including gifts, loans, and travel payments.

### **Category 2 (Full Disclosure Excluding Real Property):**

All investments, business positions, and sources of income, including gifts, loans, and travel payments.

### **Category 3 (General Contracting/Permitting/Licensing Category):**

Investments, business positions, and sources of income of the type which provide services, supplies, materials, machinery or equipment of the type utilized by the official, consultant, or employee's department or division.

### **Category 4 (Government Code § 87200 Filers):**

All officials and employees in this category shall disclose their economic interests as required by Government Code section 87200, *et seq.*

ATTACHMENT B

Local Maintaining Agency Authorizing Resolution
Resolution No. 2020-11-02

A Resolution by the Board of Trustees of the Reclamation District No. 900

Authorizing a Proposal for funding from the Department of Water Resources and Designating a Representative to Execute the Agreement and any Amendments thereto, for the Operation and Maintenance Activities Project

WHEREAS, the Reclamation District No. 900 is a California Public Agency with responsibility for flood maintenance and land use authority of the Project facilities;

WHEREAS the Reclamation District No. 900 acknowledges that it must submit a new operations, maintenance, repair, rehabilitation, and replacement agreement with the Central Valley Flood Protection Board prior to the receipt of Flood Maintenance Assistance Program funds;

WHEREAS, the Reclamation District No. 900 is authorized to enter into an agreement with the Department of Water Resources and the State of California;

THEREFORE, BE IT RESOLVED by the Board of Trustees of the Reclamation District No. 900 as follows:

- 1. That pursuant and subject to all of the terms and conditions of the Budget Act of 2020, the Board of Trustees authorize the General Manager, or designee, to execute the funding agreement with the Department of Water Resources and any amendments thereto.
2. That the General Manager, or designee, shall prepare the necessary data, make investigations, and take other such actions as necessary and appropriate to obtain funding for the Operation and Maintenance Activities Project.

CERTIFICATION

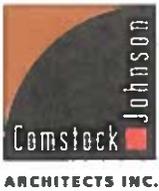
I hereby certify that the foregoing Resolution No. 2020-11-02 was duly and regularly adopted by the Board of Trustees of the Reclamation District No. 900 at the meeting held on 18th of November 2020, motion by Trustee Guerrero and seconded by Trustee Orozco, motion passed by the following vote:

AYES: 4
NOES: 0
ABSTAIN: 0
ABSENT: 1

[Handwritten signature]

Attest: \_\_\_\_\_

Reclamation District No. 900



10/09/2020

Reclamation District 900  
P.O. Box 673  
1420 Merkley Ave, Suite 4  
West Sacramento, Ca 95691

Attention: Tim Mallen

Reference: New District Headquarters Project Remodel  
889 Drever Street West Sacramento CA.  
CJA Job# 2019158

**BID PROCESS AND EVALUATION**

Dear Tim:

Construction Documents (drawings and specifications including bid instructions were completed and ready for bid issuance on Sept. 02. This corresponded with the publication of the invitation to bid in the West-Sacramento News Ledger on Sept. 02 and Sept. 09. In addition to the public notice for the invitation to bid. A number of local general contractors determined to be qualified to bid the project based on previous similar work with the Reclamation district or the Architect, were also given specific notice of the project. These contractors included:

Triamid Construction, Jackson Construction, Ascent Builders, SW Bailey Construction, Cameron Construction and NyeCon Inc..

Of these contractors, SW Bailey, Cameron Construction, and NyeCon either declined to bid based on workload or they did not attend the mandatory Pre-Bid Conference on site on Sept. 14<sup>th</sup>.

Subsequent to the Pre-Bid Conference, Ascent Builders declined to bid citing schedule/manpower conflicts.

Of the contractors who attended the Pre-Bid Conference, Triamid and Jackson Construction were the two General Contractors who submitted bids at the prescribed due date.

Upon completion of my review of the bids, both bids were deemed to be complete and the contractors were both qualified to do the work. Neither bid demonstrated major discrepancies within the bids or any missing scope.

Triamid Bid Total:  
**\$726,785 + \$15,500 = \$741,785**

Jackson Const. Bid Total:  
**\$790, 716**

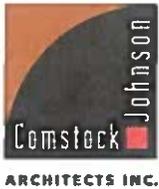
A few observations about the bids:

1. The most significant deviation in the bids is in site work. This appears to be due mainly to less expensive costs for demolition and site concrete being included in Triamid's paving number.
2. 3 of the 4 shared subcontractors have significantly lower numbers in Jackson's bid. This could likely be due to preferential bidding being given to Jackson, or Triamid has those bids padded to include incidental work associated with those trades (their General Supervision/project management number is lean compared to Jackson's so they may have spread it out).
3. Where Jackson provides some contingency in their bid (Landscape patch/repair & roof patching at replacement beam) I'm not worried about Triamid having this scope broken down because they would be responsible for these costs if they damage the roof or

V:\19158\WP\Correspondence\Bid Comparison.doc

Daniel P. Eriksson  
Architect

Kevin L. Wilcox  
Architect



landscaping during their work.

As for Alternates: We should assume that we will need to accept the fire alarm system add because fire may require it with the installation of the sprinklers. Jackson's bid includes this in the base bid. We can review the flooring alternatives for equivalence to what was specified and may recommend taking the savings to benefit the budget.

The added cost to replace the acoustical grid is a little surprising because we only asked for this alternate because one of the contractors mentioned on the site walk that it might be less expensive in the long run. Also Jackson includes the grid replacement and is only \$2000 more in their ceiling number (not \$10,000).

The insulation in the warehouse would provide some greater comfort, but probably not as much as the cost would suggest. Just opening the roll-up doors would negate a lot of the benefit of stabilizing the interior temperature that the insulation would provide. I recommend that we do not accept the alternate for roof insulation in the warehouse.

Ultimately, both bids were deemed to be thorough, complete and in compliance with the bid document requirements. The contract should therefore be awarded to the lowest bidding contractor: **Triamid** for the amount of their base bid plus the cost of fire alarm.

Because this is a remodel project I strongly recommend a construction contingency of 5%-10% to cover any change orders for unforeseen conditions.

Thank you,

A handwritten signature in blue ink that reads "J. Reilly".

Jeff Reilly, AIA, CSI  
Architect  
Lic. # C-37247

Daniel P. Eriksson  
Architect

Kevin L. Wilcox  
Architect

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