



## RECLAMATION DISTRICT 900

Post Office Box 673

West Sacramento, CA 95691

PH: (916) 371-1483 • [email: admin@rd900.org](mailto:admin@rd900.org)

November 18, 2020

Online through Zoom Meeting

5:00 P.M.

### MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 900

The members of the Board of Trustees of Reclamation District No. 900 convened at the above time remotely through the use of Zoom Meeting. Trustee Sandeen called the meeting to order. Also in attendance were Trustees Chris Ledesma, Quirina Orozco and Martha Guerrero, Secretary/Manager Tim Mallen; Attorney Ralph Nevis and Greg Fabun. Not in attendance was President Christopher Cabaldon.

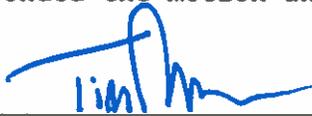
1. Agenda Approval. Trustee Sandeen asked if there were any required changes to the agenda, none were cited and Trustee Orozco made the motion to approve the Agenda as presented, Trustee Guerrero seconded the motion and it carried 4-0.
2. Public Comment on items not on the Agenda: No comments had been presented to Manager Mallen to be made.
3. Consent Calendar: With no further discussion requested by the Trustees on the consent items Trustee Sandeen asked for a motion to approve the minutes of the September 26<sup>th</sup> 2020 Board meeting, Trustee Orozco made the motion, Trustee Ledesma seconded the motion and it carried 4-0.
4. District Financial Update: Manager Mallen updated the Board on the status of the District balances and that a separate account with the County Treasury department had been established for the area formerly a part of RD 537. Manager Mallen also updated the Board on the status of the transference of reserves from RD 537 to RD 900; he went thru the previously presented background of the means and methods used to arrive at the dollar amount of \$838k. The method used is based upon the portion to be transferred to RD 900 for the benefit of the area formerly a part of RD 537 to be 93% of the reserves calculated at the time of the transference, on July 1, 2020. This is based upon an agreement made between Tom Ramos and Manager Mallen who were authorized by both RD's Boards to do so as part of the LAFCo process. Trustee Ledesma inquired about how the separate fund was to be utilized and how costs would be allocated. Manager Mallen explained that for now, large bills for Contracts and supplies that are exclusively for the benefit of the Area would be paid for out of the new account. He further explained that under development and to be presented to the Board at a later date is a means and methods for allocating administration and overhead between the different benefit areas.

5. Consideration of Resolution 2020-11-01, a Resolution by the Board of Trustees of Reclamation District No. 900 to Amend the Conflict-of-Interest Code: Manager Mallen differed the discussion to Ralph Nevis to explain the need for the update. Ralph Nevis explained that the biennial update notice was received from the County and he explained that due to changes within the District it is necessary to update the Code. Ralph further explained that the opportunity was taken to go through the entire Conflict-of-Interest Code to ensure compliance. Trustee Sandeen asked for a motion to approve the Conflict-of-Interest Code as presented, Trustee Ledesma made the motion, Trustee Orozco seconded the motion and it carried 4-0.
6. Consideration of Resolution 2020-11-02, a Resolution by the Board of Trustees of Reclamation District No. 900 entering into an agreement between the State of California and Reclamation District No. 900 for O&M as part of the Flood Maintenance Assistance Program 2021: Manager Mallen presented that the funds to be received for the coming calendar year are \$189k and that the language of the agreement is unchanged from the previous year's agreement. Trustee Sandeen asked for a motion to approve the Resolution 2020-11-02 for the FMAP agreement as presented, Trustee Guerrero made the motion, Trustee Orozco seconded the motion and it carried 4-0.
7. Consideration of the Award of Contract to Triamid Construction for 889 Drever St. Remodel: Manager Mallen summarized the background for the project; that this was for the remodel of the building at the address to centralize and consolidate the operations of the District and that the bidding process was initiated at the approval of the Board. At the request of Trustee Ledesma, Manager Mallen agreed to have a report as part of the meeting minutes discussing the bidding process and results. Trustee Sandeen asked for a motion to approve the award of contract to Triamid Construction for 889 Drever street remodel as presented, Trustee Ledesma made the motion, Trustee Orozco seconded the motion and it carried 4-0.
8. Informational Items.
  - 8.1. General Manager's report. Manager Mallen explained that a written report was not produced for the meeting and that key items within each bullet of the Manager's Report section of the Agenda would be reported on.
    - 8.1.1 Manager Mallen reported that the production of more formalized financial and operational procedure manuals is ongoing and that as appropriate would be brought before the Board for approval.
    - 8.1.2 Manager Mallen updated the Board on the progress of the pipeline inspections that are now nearing completion; and the ongoing work to close off access to ATVs and other non-permitted use that has been occurring along the Sacramento River and Deep Water Ship Channel levee.
    - 8.1.5 Manager Mallen deferred to Greg Fabun for the WSAFCA update. Greg reported that the 95% plans for the YBEL

project should be completed and passed along to the USACE the first week of December for review and comments. Greg updated the Board on the potential improvement of the benefit cost ratio (BCR) for WSAFCA and the importance this will have on securing funding for a New Start for the construction of the YBEL and future projects.

5.2. Trustee Reports and Updates. There was nothing the Trustees had to report.

9. Adjourn. There being nothing further, Trustee Sandeen asked for a motion to adjourn. Trustee Ledesma moved and Trustee Orozco seconded the motion and it carried 4-0.



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Timothy Mallen, PE  
General Manager/Secretary