



# RECLAMATION DISTRICT 900

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March 25, 2021

Online through Zoom Meeting

6:00 P.M.

## **MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 900**

The members of the Board of Trustees of Reclamation District No. 900 convened at the above time remotely through the use of Zoom Meeting. President Guerrero called the meeting to order. Also in attendance were Trustees Chris Ledesma, Trustee Quirina Orozco and Secretary/Manager Tim Mallen; Attorney Ralph Nevis and Greg Fabun. Trustee Alcalá joined the meeting during closed session.

1. Agenda Approval: President Guerrero asked if there were any required changes to the agenda, none were cited and Trustee Ledesma made the motion to approve the Agenda as presented, Trustee Orozco seconded the motion and it carried 4-0.
2. Consideration and Approval of Audit Response and Corrective Action Plan regarding March 18, 2021 Audit Presentation by Mary Ann Cropper of Cropper Accountancy: President Guerrero stated that the draft documents along with the Corrective Action Plan are available on the District website. Mr. Nevis added that he prepared the plan with input by Mary Ann Cropper, and added that it is a requirement of the Single Audit that the plan be included along with the Single Audit and submitted by March 31, 2021. Mr. Nevis highlighted the last statement of each District response and recommended that it be revised to read that the Board is "responsible for implementing the planned action" instead of "responsible for implementing the recommendation." Mr. Nevis explained that the reason for this is to accurately reflect the District's intent to carry out a planned action to satisfy the finding of the audit. President Guerrero asked for a motion to approve the Corrective Action Plan, with the noted revision. Trustee Ledesma made the motion and Trustee Orozco seconded the motion and it carried 3-0.
3. Closed Session. PUBLIC EMPLOYMENT - Government Code Section 54957(b)(1). Title: General Manager: President Guerrero asked for a motion to go into closed session, Trustee Orozco made the motion and Trustee Ledesma seconded the motion and it carried 3-0.
4. Report out on closed session: President Guerrero asked for a motion to come back from closed session, Trustee Alcalá made the

motion and Trustee Ledesma seconded the motion and it carried 4-0. Mr. Nevis reported out on the one closed session item, considering the written resignation of General Manager Mallen effective April 2, 2021 and reported that the Board voted unanimously to accept the resignation and to immediately begin seeking interim and permanent solutions for General Manager services as may be needed going forward.

5. Consideration of Options for Appointment of Interim Management for the District. President Guerrero presented the Shared Services Agreement between RD 900 and the City which would provide for interim management of the District by the City with Greg Fabun acting as the interim General Manager. As part of this agreement, the District would provide financial compensation, up to \$50,000, to the City for the services provided. President Guerrero explained that the agreement is for six months with the option to extend for another six months if needed. Each member of the Board took the opportunity to thank Manager Mallen for his service as well as Mr. Fabun and his staff for their assistance during the transition. President Guerrero asked for a motion to approve the Shared Services Agreement as presented, Trustee Ledesma made the motion and Trustee Alcalá seconded the motion and it carried 4-0.
6. Adjourn. There being nothing further, President Guerrero asked for a motion to adjourn. Trustee Orozco moved and Trustee Ledesma seconded the motion and it carried 4-0.



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Timothy Mallen, PE  
General Manager/Secretary