



RECLAMATION DISTRICT 900

Post Office Box 673

West Sacramento, CA 95691

PH: (916) 371-1483 • [email: admin@rd900.org](mailto:admin@rd900.org)

NOTICE OF REGULAR MEETING AND AGENDA

RECLAMATION DISTRICT NO. 900

To be held via video conference, to submit comments in writing please email admin@rd900.org and write "Public Comment" in the subject line. Include the item number you wish to address along with your comments in the email. All comments received prior to the commencement of the meeting at 4:00pm will be provided to the Trustees and become part of the meeting records. If you need special assistance to participate in this meeting, please contact RD 900 at (916) 371-1483. Notification of at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.

Please note the time change to 4:00 p.m.

I, Timothy, Secretary/ General Manager, declare under penalty of perjury that the foregoing agenda for the regular meeting to be held at 4:00 p.m. May 20, 2020 of the Board of Trustees of Reclamation District No. 900 was posted May 15, 2020 in the office of the City Clerk, 1110 West Capitol Ave, West Sacramento, CA as well as the office of Reclamation District No. 900, 1420 Merkley Ave Suite #4, West Sacramento, CA, and was available for public review. Pursuant to the Ralph M. Brown Act, comments from the public will be entertained on each agenda item. The agenda for that meeting is as follows:

Timothy Mallen, Secretary/ General Manager

AGENDA

1. Agenda Approval
2. Public Comment on items not on the Agenda
3. Consent Calendar
 - 3.1. Approval of minutes from the meeting of February 19, 2020
4. Discussion of 2020-2021 Budget, Assessment and Accounting procedures
5. Informational Items
 - 5.1. General Manager's Report
 - 5.1.1. Administrative Operations
 - 5.1.2. District Operations
 - 5.1.3. Improvement Projects
 - 5.1.4. Agency Coordination
 - 5.1.5. WSAFCA Updates
 - 5.1.6. Development Project Coordination
 - 5.2. Trustee Reports and Updates
6. Adjourn



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February 19, 2020

City Hall, Council Chambers

1110 West Capitol Avenue, West Sacramento

5:00 P.M.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF RECLAMATION DISTRICT NO. 900

The members of the Board of Trustees of Reclamation District No. 900 convened at the above time and place. President Christopher Cabaldon called the meeting to order. Also in attendance were Trustees Quirina Orozco, Beverly Sandeen, Chris Ledesma, and Martha Guerrero; Secretary/Manager Tim Mallen; and Attorney Ralph Nevis.

1. Agenda Approval. President Cabaldon asked for a motion to approve the agenda, Trustee Ledesma made the motion, Trustee Sandeen seconded the motion and it carried 5-0.
2. Public Comment on items not on the Agenda. No comments were made.
3. Report out on Closed Session. Attorney Ralph Nevis reported that the Board met in closed session on the two items listed on the Closed Session Agenda and that no reportable actions were taken by the Board.
4. Consent Calendar: President Cabaldon asked for a motion to approve the minutes and financial report as presented, Trustee Orozco made the motion, Trustee Ledesma seconded the motion and it carried 5-0.
 - 4.1. Approval of the minutes of the January 15th 2020 Special Meeting.
 - 4.2. Financial Report.
5. Presentations.
 - 5.1. 2019 Audit Presentation by Mary Ann Cropper of Cropper Accountancy
 - 5.2. Mary Ann Cropper presented the attached Draft 2018/2019 Report. Ms. Cropper stated that it was a clean audit but there is one comment on the separation of duties as a result of the new Board structure. Under the present conditions the General Manager is not operating with the same kind of financial oversight; dual signature checks, Board consent of monthly account activity, etc. After a discussion, the Board appointed Trustees Ledesma and Sandeen to work with Manager Mallen to bring a recommendation to the Board to improve financial controls and separation of duties to address concerns raised in the audit report. Ms. Cropper also reported that the District

would be purchasing a job costing module for their software to allow for reporting that would meet regulatory requirements. President Cabaldon asked for a motion to approve the Draft Report as presented so that it could be finalized, Trustee Sandeen made the motion, Trustee Guerrero seconded the motion and it carried 5-0.

5.3. Discussion of District owned property at 889 Drever in West Sacramento. Manager Mallen presented to the Board some draft layout plan sheets. He explained that the architect has promised engineering plans for the electrical, mechanical and improvements later this week which should include an engineer's estimate for everything but the curb, gutter and sidewalk improvements. A cost estimate for those improvements will be requested of the District's engineer MHM.

6. Informational Items.

6.1. General Manager's report. Manager Mallen presented the attached report. Extra discussion was had concerning how designation of the District's facilities as Waters of the United States ("WOTUS") could negatively affect required projects such as Blacker Canal. The Board requested guidance from staff on whether the Districts canals are WOTUS. With respect to the absorption of Maintenance Area 4 into RD 900, the Board requested that staff draft proposed legislative language to amend the appropriate statutes to include Maintenance Area 4's territory within the District's territory and boundaries.

6.2. Trustee Reports and Updates. None.

7. Adjourn. There being nothing further, President Cabaldon asked for a motion to adjourn. Trustee Sandeen moved and Trustee Guerrero seconded the motion.



Timothy Mallen, PE
General Manager/Secretary

RECLAMATION DISTRICT NO. 900
Adopted Budget FY 2020-2021

The following is an overview of the 2019-2020 year end budget estimates and the proposed 2020-2021 budget.

Assessments Overview

The primary source of District funding is through an annual assessment for internal drainage and an apportionment of the annual WSAFCA assessment for levee operations and maintenance. The current assessment rate for internal drainage is 387.92 per equivalent benefit unit (EBU) as spelled out in the engineer's report. The proposed assessment rate is \$396.65 which is a 2.25% escalation rate; the escalation rate cap is 2.25%. This amounts to total assessment revenue of \$2,453,046.78, of this \$2,411,229.85 can be collected on with the difference coming from unbillable federal parcels. The assessment is based on land use, size and the means by which drainage is conveyed out of the District. Whether by gravity, single pumping or being pumped twice before being removed from the District. The proposed Levee O&M disbursement from WSAFCA for 2020-2021 is \$669,842, this is paid to the District in three installments at the beginning of 2021.

Operation and Maintenance Income – 2019-2020

For the fiscal year ending June 30, 2020 the District expects to collect all but a small portion of the full assessment budgeted of \$2,399,067.76. Other sources of income estimated to be collected for the year ended 6/30/20 include \$650,332 from WSAFCA per agreement for operation and maintenance; \$490,000 from DWR through the FMAP program; \$7,000 in maintenance fees and \$22,200 for providing professional services to RDs 537 and 827. Interest collected on all funds is anticipated to be approximately \$47,902.

Operation and Maintenance Expenditures 2016-17

The total operation and maintenance expenses projected for Fiscal Year 2019-2020 is \$1,289,575. This includes all non-capital expenditures.

Capital Expenditures 2016-17

The total Capital Expenditures projected for Fiscal Year 2019-2020 is \$2,780,369.

PROPOSED BUDGET

Fiscal Year 2020-2021

The proposed income for Fiscal year 2020-2021 is \$4,402,526. This includes assessment income of \$2,453,046.78; WSAFCA income of \$669,842; DWR FMAP income of \$189,000; Interest of \$50,000; \$840,000 from FEMA as a reimbursement for the Blacker Canal restoration plan; and maintenance fees of \$7,000.

The proposed expenditures for Fiscal year 2016-17 are \$3,963,500 this includes \$1,700,000 budgeted capital expenditures. The projected surplus/ (deficit) of Operation and Maintenance Income over Expenses is \$439,026.

2020-2021 Adopted Budget

	Adopted Budget 2019-2020	Final Budget 2019-2020	Variance (Unfavorable)	Proposed Budget 2020-2021	Proposed Budget 2020-2021 Drainage	Proposed Budget 2020- 2021 Levee
Property	\$ 2,366,972.40	\$ 1,369,374.99	\$ (997,597.41)	\$ 2,453,046.78	\$ 2,453,046.78	
WSAFCA	\$ 674,354.00	\$ 98,938.00	\$ (575,416.00)	\$ 669,842.00		\$ 669,842.00
Interest Income	\$ 12,000.00	\$ 48,762.32	\$ 36,762.32	\$ 50,000.00	\$ 40,000.00	\$ 10,000.00
WUSD Maintenance	\$ 7,000.00	\$ 14,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	
FMAP	\$ 480,000.00	\$ 463,654.86	\$ (16,345.14)	\$ 189,000.00		\$ 189,000.00
FEMA	\$ -	\$ -	\$ -	\$ 840,000.00	\$ 840,000.00	
NRCS	\$ 1,200,000.00	\$ -	\$ (1,200,000.00)	\$ -		
Retiree Healthcare	\$ -	\$ 5,170.42		\$ 15,000.00		
Miscellaneous	\$ 27,814.16	\$ 46,276.11	\$ 18,461.95	\$ 5,000.00	\$ 3,000.00	\$ 2,000.00
Total	\$ 4,768,140.56	\$ 2,046,176.70	\$ (2,727,134.28)	\$ 4,228,888.78	\$ 3,343,046.78	\$ 870,842.00

Operations and Maintenance

Administrative	Adopted Budget 2019-2020	Final Budget 2019-2020	Variance (Unfavorable)	Proposed Budget 2020-2021	Proposed Budget 2020-2021 Drainage	Proposed Budget 2020- 2021 Levee
Permits & Fees	\$ 12,000.00	\$ 16,551.70	\$ (4,551.70)	\$ 20,000.00	\$ 12,000.00	\$ 8,000.00
Memberships	\$ 10,000.00	\$ 10,848.22	\$ (848.22)	\$ 15,000.00	\$ 9,000.00	\$ 6,000.00
Liability and Auto	\$ 80,000.00	\$ 50,829.00	\$ 29,171.00	\$ 55,000.00	\$ 33,000.00	\$ 22,000.00
Professional Fees						
Legal	\$ 40,000.00	\$ 52,346.47	\$ (12,346.47)	\$ 45,000.00	\$ 27,000.00	\$ 18,000.00
Assessment Administration	\$ 48,000.00	\$ 19,352.25	\$ 28,647.75	\$ 25,000.00	\$ 25,000.00	\$ -
Accounting /Payroll Services	\$ 20,000.00	\$ 24,310.50	\$ (4,310.50)	\$ 45,000.00	\$ 27,000.00	\$ 18,000.00
Rent	\$ -	\$ 11,250.00	\$ (11,250.00)	\$ 15,000.00	\$ 9,000.00	\$ 6,000.00
Office Supplies	\$ 15,000.00	\$ 17,059.23	\$ (2,059.23)	\$ 15,000.00	\$ 9,000.00	\$ 6,000.00
Office Equipment	\$ 15,000.00	\$ 5,013.28	\$ 9,986.72	\$ 10,000.00	\$ 6,000.00	\$ 4,000.00
Utilities Office	\$ 5,000.00	\$ 5,078.36	\$ (78.36)	\$ 5,000.00	\$ 3,000.00	\$ 2,000.00
Other	\$ 1,000.00	\$ 713.51	\$ 286.49	\$ 5,000.00	\$ 3,000.00	\$ 2,000.00
Subtotal	\$ 246,000.00	\$ 213,352.52	\$ 32,647.48	\$ 255,000.00	\$ 163,000.00	\$ 92,000.00

Labor and Related	Adopted Budget 2019-2020	Final Budget 2019-2020	Variance (Unfavorable)	Proposed Budget 2020-2021	Proposed Budget 2020-2021 Drainage	Proposed Budget 2020- 2021 Levee
Compensation						
Admin Salary	\$ 171,000.00	\$ 78,140.01	\$ 92,859.99	\$ 170,000.00	\$ 102,000.00	\$ 68,000.00
Field Salary	\$ 370,086.00	\$ 231,687.48	\$ 138,398.52	\$ 350,000.00	\$ 210,000.00	\$ 140,000.00
Overtime	\$ 8,000.00	\$ -	\$ 8,000.00	\$ 8,000.00	\$ 4,800.00	\$ 3,200.00
Payroll Taxes	\$ 46,000.00	\$ 46,400.27	\$ (400.27)	\$ 60,000.00	\$ 36,000.00	\$ 24,000.00
Trustee Fees	\$ 7,500.00	\$ 2,300.00	\$ 5,200.00	\$ -	\$ -	\$ -
Medical Insurance	\$ 41,000.00	\$ 71,990.14	\$ (30,990.14)	\$ 65,000.00	\$ 39,000.00	\$ 26,000.00
Dental Insurance	\$ 2,500.00	\$ 5,234.79	\$ (2,734.79)	\$ 3,500.00	\$ 2,100.00	\$ 1,400.00
Worker's Compensation	\$ 50,000.00	\$ 21,605.00	\$ 28,395.00	\$ 50,000.00	\$ 30,000.00	\$ 20,000.00
Retiree Medical	\$ 23,000.00	\$ 151,552.70	\$ (128,552.70)	\$ 150,000.00	\$ 90,000.00	\$ 60,000.00
Retirement	\$ 75,000.00	\$ 52,999.12	\$ 22,000.88	\$ 75,000.00	\$ 45,000.00	\$ 30,000.00
Uniforms	\$ 5,000.00	\$ 4,611.54	\$ 388.46	\$ 5,000.00	\$ 3,000.00	\$ 2,000.00
Training and	\$ 5,000.00	\$ 1,605.83	\$ 3,394.17	\$ 5,000.00	\$ 3,000.00	\$ 2,000.00
Subtotal	\$ 804,086.00	\$ 668,126.88	\$ 135,959.12	\$ 941,500.00	\$ 564,900.00	\$ 376,600.00
Operations & Maintenance	Adopted Budget 2019-2020	Final Budget 2019-2020	Variance (Unfavorable)	Proposed Budget 2020-2021	Proposed Budget 2020-2021 Drainage	Proposed Budget 2020- 2021 Levee
Facilities						
Power facilities	\$ 85,000.00	\$ 65,255.58	\$ 19,744.42	\$ 80,000.00	\$ 64,000.00	\$ 16,000.00
Fuel - Facilities	\$ 5,000.00	\$ 1,580.33	\$ 3,419.67	\$ 5,000.00	\$ 5,000.00	\$ -
Supplies/Materials	\$ 25,000.00	\$ 3,847.53	\$ 21,152.47	\$ 20,000.00	\$ 12,000.00	\$ 8,000.00
Facility Repairs	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 5,000.00	\$ 3,000.00	\$ 2,000.00
Shop Equipment (not vehicles)	\$ -	\$ -	\$ -	\$ 20,000.00	\$ 12,000.00	\$ 8,000.00
Herbicide	\$ 45,000.00	\$ 30,025.16	\$ 14,974.84	\$ 60,000.00	\$ 36,000.00	\$ 24,000.00
Field Services	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 3,000.00	\$ 2,000.00
Debris and Trash	\$ 15,000.00	\$ 14,277.73	\$ 722.27	\$ 25,000.00	\$ 15,000.00	\$ 10,000.00
Professional Fees						
Pesticide	\$ 10,000.00	\$ 9,915.23	\$ 84.77	\$ 10,000.00	\$ 6,000.00	\$ 4,000.00

Engineering	\$	-	\$	-	\$	-	\$	40,000.00	\$	24,000.00	\$	16,000.00
Miscellaneous	\$	-	\$	-	\$	-	\$	5,000.00	\$	3,000.00	\$	2,000.00
Equipment												
Fuel - Equipment	\$	30,000.00	\$	33,192.86	\$	(3,192.86)	\$	25,000.00	\$	15,000.00	\$	10,000.00
Equipment Repair/Service	\$	25,000.00	\$	13,379.90	\$	11,620.10	\$	25,000.00	\$	15,000.00	\$	10,000.00
Equipment Parts/Supplies	\$	25,000.00	\$	7,856.08	\$	17,143.92	\$	25,000.00	\$	15,000.00	\$	10,000.00
Equipment Rental	\$	-	\$	-	\$	-	\$	10,000.00	\$	6,000.00	\$	4,000.00
Equipment Purchase	\$	-	\$	-	\$	-	\$	10,000.00	\$	6,000.00	\$	4,000.00
Subtotal	\$	275,000.00	\$	179,330.40	\$	95,669.60	\$	370,000.00	\$	240,000.00	\$	130,000.00
Total O&M Expenses	\$	1,325,086.00	\$	1,060,809.80	\$	264,276.20	\$	1,566,500.00	\$	967,900.00	\$	598,600.00

Repair Replacement & Rehabilitation	Adopted Budget 2019-2020	Final Budget 2019-2020	Variance (Unfavorable)	Proposed Budget 2020-2021	Proposed Budget 2020-2021 Drainage	Proposed Budget 2020-2021 Levee
Capital - Facilities	\$ 5,000,000.00	\$ 2,734,723.94	\$ 2,265,276.06	\$ 2,000,000.00	\$ 1,650,000.00	\$ 350,000.00
Capital - Large Equipment	\$ 500,000.00	\$ 304,547.04	\$ 195,452.96	\$ 150,000.00	\$ 90,000.00	\$ 60,000.00
Professional Fees						
Engineering	\$ 140,000.00	\$ 52,148.51	\$ 87,851.49	\$ 80,000.00	\$ 48,000.00	\$ 32,000.00
Miscellaneous	\$ 30,000.00	\$ 18,030.09	\$ 11,969.91	\$ 20,000.00	\$ 12,000.00	\$ 8,000.00
Total RR&R	\$ 5,640,000.00	\$ 3,091,419.49	\$ 2,548,580.51	\$ 2,230,000.00	\$ 1,788,000.00	\$ 410,000.00
Total All Expenditures	\$ 6,965,086.00	\$ 4,152,229.29	\$ 2,812,856.71	\$ 3,796,500.00	\$ 2,755,900.00	\$ 1,008,600.00

2020-21 Variance Levee O&MRR&R (Unfavorable)	\$ (137,758.00)
2020-21 Var. Levee O&M w/ out FMAP (Unfavorable)	\$ 81,242.00
2020-21 Variance Drainage O&MRR&R (Unfavorable)	\$ 587,146.78

Treasury Balance (7/01/19)	\$ 4,744,678.00
Estimated Treasury Balance (7/01/20)	\$ <u>4,979,638.82</u>
Estimated Treasury Balance (6/30/21)	\$ 5,412,027.60
Cash Account Balance (6/28/19)	\$ 100,084.83
Est. Cash Account Balance (7/01/20)	\$ 113,710.35

Approximately 21% of the assessment revenue for the District comes from the WSAFCA assessment, a potential split for the Cash in the treasury to split the money into Levee vs Internal Drainage Funds is using this percentage. From there split up further into O&M vs RR&R Funds and potentially an emergency Fund.

Split of 60/40 for administrative expenses is based on Engineers Report for RD 900 Prop. 218 election.

RD 900 FISCAL YEAR BUDGET REPORT 2020-2021

	<u>BUDGET CATAGORY</u>	<u>19/20 ADOPTED</u>	<u>19/20 FINAL</u>	<u>20/21 PROPOSED</u>
5012	ADMIN SALARY	\$171,000	\$78,140.01	\$170,000
5013	FIELD SALARY	\$370,086	\$231,687.48	\$350,000
5014	O.T. EMERGENCY	\$8,000	\$0.00	\$8,000
5015	TRUSTEE FEES	\$7,500	\$2,300.00	\$0
5021	PAYROLL TAX	\$46,000	\$46,400.27	\$60,000
5022	RETIREMENT	\$75,000	\$52,999.12	\$75,000
5023.01	HOSPITAL WITHOLDINGS	\$41,000	\$71,990.14	\$65,000
5023.02	RETIREE MEDICAL	\$23,000	\$151,552.70	\$150,000
5025	WORKERS COPMENSATION INS.	\$50,000	\$21,605.00	\$50,000
5027	DENTAL INSURANCE	\$2,500	\$5,234.79	\$3,500
5110	INSURANCE	\$80,000	\$50,829.00	\$55,000
5130	OFFICE EXPENSE	\$30,000	\$26,894.26	\$25,000
5140.01	PROFESSIONAL SERVICES	\$250,000	\$156,750.80	\$255,000
5140.02	PERMITS AND FEES	\$12,000	\$27,399.92	\$25,000
5141.02	TRAINING AND LICENSING	\$5,000	\$1,605.83	\$5,000
5145	ASSESSMENT PREPERATION	\$25,000	\$19,352.25	\$25,000
5150	OFFICE RENT	\$0	\$11,250.00	\$15,000
5170	ASSESSMENT COLLECTION	\$13,000	\$0.00	\$0
5180	ASSESSMENT EXPENSE	\$10,000	\$0.00	\$0
5220	UNIFORMS	\$5,000	\$4,611.54	\$5,000
5242	TOOLS	\$15,000	\$268.59	\$15,000
5260	FUEL	\$35,000	\$34,773.19	\$45,000
5270	POWER	\$90,000	\$65,512.19	\$90,000
5280	SHOP & OFFICE CAPITAL EXPENSE	\$2,200,000	\$1,698,209.10	\$500,000
5290	MISCELLANEOUS EXPENSE	\$1,000	\$713.51	\$5,000
5410	EQUIPMENT REPAIR	\$25,000	\$13,379.90	\$40,000
5415	EQUIPMENT SUPPLY	\$25,000	\$7,856.08	\$25,000
5417	MAJOR EQUPEMENT EXPENSE	\$500,000	\$304,547.04	\$150,000
5420	SHOP REPAIRS	\$10,000	\$0.00	\$10,000
5425	SHOP SUPPLIES	\$10,000	\$3,578.94	\$10,000
5427	DEBRIS & TRASH REMOVAL	\$15,000	\$14,277.73	\$25,000
5435	SPRAY EQUIPMENT & SUPPLIES	\$45,000	\$30,025.16	\$60,000
6000	6000 LEVEE OMRR&R	\$800,000	\$32,500.88	\$150,000
7000	7000 INTERNAL DRAINAGE OMRR&R	\$2,000,000	\$1,004,013.96	\$1,350,000
	TOTAL	\$6,995,086	\$4,170,259.38	\$3,816,500
	BUDGET REMAINING		\$2,824,826	

BUDGET SUMMARY

RESTRICTED (RETIREE MEDICAL)	\$150,000
OPERATING (PROJECTED 6/30/17)	\$3,816,500
TOTAL	\$3,966,500

	<u>Adopted 2019-2020</u>	<u>Year to Date</u>	<u>Adopted 2019-2020</u>
ASSESSMENT	\$ 2,366,972	\$ 1,319,013.95	\$ 2,453,047
WSAFCA	\$ 674,354	\$ 650,332.00	\$ 669,842
INTEREST	\$ 12,000	\$ 48,762.32	\$ 50,000
WUSD MAINTENANCE FEE	\$ 7,000	\$ 14,000.00	\$ 7,000
RD 537 REIMBURSEMENT	\$ 21,000	\$ 14,000.00	\$ -
RD 827 REIMBURSEMENT	\$ 1,200	\$ 800.00	\$ -
DWR FMAP DISBURSEMENT*	\$ 480,000	\$ 463,654.86	\$ 189,000
NRCS REIMBURSEMENT	\$ 1,200,000	\$ -	\$ -
FEMA REIMBURSEMENT	\$ -	\$ -	\$ 840,000
RETIREE HEALTHCARE	\$ 614	\$ 5,170.42	\$ 614
MISCELLANEOUS	\$ 5,000	\$ 23,457.50	\$ 5,000
TOTAL	\$ 4,768,141	\$ 2,539,191.05	\$ 4,214,503

ACCOUNT BALANCES

CASH IN TREASURY 7/1/2019	\$4,744,678
CASH IN TREASURY PROJECTED 7/1/2020	\$3,113,610

* Reflects \$26,345.14 in returned funds



RECLAMATION DISTRICT 900

Post Office Box 673

West Sacramento, CA 95691

PH: (916) 371-1483 • [email: admin@rd900.org](mailto:admin@rd900.org)

DATE: May 20, 2020

AGENDA ITEM NO. 5.1

TITLE: General Manager's Report –May 2020

SUBJECT: Update on activities since the February 2020 Board of Trustees Meeting

EXECUTIVE SUMMARY:

This Staff Report is intended to report the noteworthy activities and events of the District. Noteworthy activity since the previous Board Meeting on 2/19/20

BACKGROUND:

5.1. Administration Services

5.1.1. Human Resources

District has interviewed additional Field employee applicant prior to the stay at home orders, this would adequately staff the District but is not necessary until after the consolidation with the lower portion of RD 537. In light of the difficulty to train a new employee while keeping up health safeguards hiring is to be postponed until a later date.

5.2. District Operations

5.2.1. Flood Operations:

Due to little inclement weather and low water levels in the river (fluctuating between elevation 7-9'), levee inspections and patrols were not needed and no damage to flood control features has been observed.

5.2.2. Internal Drainage Operations:

Due to little inclement weather minimal pump station operation was required. Water surfaces in the canals and detention ponds have been allowed to rise to summer levels. The City has turned on the newly repaired well that is used to retain appropriate levels in Bridgeway Lakes throughout the summer.

5.3. Capital Improvement Projects

5.3.1. Blacker Canal:

No changes on moving forward with this project at this time. Still with FEMA awaiting a decision if funding will be done.

General Manager's Report – May 2020

5.3.2. 889 Drever

Plans are near completion and have been provided for review, note that the frontage improvements have not been shown with these architectural plans and instead will be developed separately as there are options to consider. Specs and a bid package with an engineer's estimate should be very soon, possibly by next week.

5.4. Agency Coordination:

5.4.1. USACE:

Found the Reclamation Board meeting minutes from 1958 during the design considerations for the DWSC. It was made clear that the USACE was always intended to be the maintainer and that their primary focus would be on navigation not flood protection for the region.

5.4.2. DWR:

Awaiting final word that legislation is necessary to move forward with MA 4 merger. Acquired the documents recorder to form MA 4 from 1951 and provided those to legal counsel for the development of legislative boundary language. Still need to get from the Records office the book and page these were recorded in. DWR has let us know that they are on board to provide whatever documentation is required by the Board in order for the transition to take place.

Spring inspections of the levee system by DWR have been completed with many compliments for DWR for once again setting the standard for maintenance. Though the river levee has not been handed over to the state it was inspected but will not receive a rating at this time.

DWR also came through the levee system to inspect pipe penetrations through the Unit 2 levees, there were 31 penetrations noted. Of the 31, some may not be there or may be redundancies; they will now work through as built information and permits in order to determine this and to consolidate all possible records into one place.

5.4.3. NRCS:

Closeout is complete and the reimbursement should be wired to the District very "soon," roughly \$760k.

5.4.4. YSAQMD

Two pump stations given to the District after completion of projects were handed over with unpermitted backup generators. These were completed in 2009 and 2010. Both pump stations have now been granted permits and are in compliance. SIP pump station has been issued a fine of \$4200 for the years of service without a permit.

5.5. WSAFCA Updates

5.5.1. USACE Yolo Bypass East Levee Projects:

Drilling for geotechnical exploration is complete for all three reaches. The 65% plan

General Manager's Report – May 2020

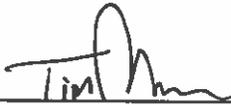
milestone date has been moved from mid-April to mid-June, this will allow for better incorporation of the geotechnical findings prior to the 65% design. This is important as it is this design that is internally scrutinized before moving forward with the preferred design alternatives. As a result the final plan milestone date has moved to January which still allows for 2021 construction given a new start is provided in the budget.

5.6. Development Project Coordination:

- 5.6.1. Development at Lake Washington and Jefferson is coordinating for the design of their drainage features into District facilities. Awaiting updates.
- 5.6.2. Liberty has provided drainage reports for review. No comments of substance were made on the plans and documents.

ATTACHMENTS: None

STAFF RESPONSIBLE FOR REPORT:



Timothy Mallen, General Manager