

**REGULAR MEETING OF THE
RECLAMATION DISTRICT 900
May 19, 2022
Minutes**

Pursuant to Government Code section 54953, as amended by Assembly Bill 361 (2021), and due to the State of Emergency declared by the Governor on March 4, 2020, members of the Reclamation District 900 Board of Trustees participated in this Special Meeting using the Zoom meeting platform. To reduce the spread of COVID-19, members of the public were invited to watch the meeting livestream at https://youtu.be/a8FQ3-Sjz_o.

The meeting was called to order at 6:05 PM by President Guerrero. Also in attendance at the meeting were: Trustees Ledesma, Orozco and Early; Interim General Manager Fabun and District Counsel Nevis.

GENERAL ADMINISTRATION – PART I

Entry No. 1

Heard General Administration Functions as follows:

A. None.

B. At the April 21, 2022 closed session for the one matter on the closed session agenda regarding the position of General Manager, the Board authorized the Interim General manager to make an offer of employment on terms to be negotiated by the Interim General Manager and if accepted, to be reported back at the Board's next public meeting. Mr. Fabun reported out that an offer was accepted by Mr. Blake Johnson. The start date is May 23, 2022 and the terms of employment are as follows: starting salary \$155,000; vacation accrual to start at 10 hours per month for years 1 through 3 and increase to 13.34 hours per month starting in year 4; management leave balance to start at 64 hours for this fiscal year, then reset to 64 hours on July 1, 2022, and reset to 64 hours every fiscal year thereafter.

C. Interim General Manager Fabun reported on the monthly revenue and expenses through March 2022. The total revenue received to date was \$3.5 million, which represents about 90% of the total revenue the District is expected to receive from the County for each of the assessments and the O&M distribution from WSAFCA. The remaining 10% should be received in August and will accrue back to June 30, 2022. Expenditures related to Administration and Labor are at about 40% of the budgeted amount. This is due primarily to continued vacant positions – General Manager, Asst. General Manager and one Maintenance Worker. O&M expenditures were about 50% of the budgeted amount. 70% would be normal for March. This is attributed to a relatively uneventful year for equipment maintenance. On the capital side, total of \$900,000 expended, with \$838,000 due to the Drever Corp Yard project.

CONSENT AGENDA – PART II

Entry No. 2

Consideration of Resolution 22-05-01 Adopting Findings Necessary to Continue Conducting Reclamation District 900 Board Meetings Via Teleconference Pursuant to Assembly Bill 361.

Entry No. 3

Consideration for the Board of Trustees to Enter Into an Easement Use Agreement with the City of West Sacramento that Supports Construction of the Sycamore Trail Phase II Project.

Entry No. 4

Consideration of Resolution 22-05-02 Authorizing the General Manager to Apply for and Receive Federal Grant Funds for the Blacker Canal Bank Stabilization Project.

Entry No. 5

Consideration of Approval of the April 21, 2022 Meeting Minutes.

MOTION: Early

SECOND: Ledesma

AYES: Guerrero, Ledesma, Orozco, Early

NOES: None

ABSTAIN: None

ABSENT: Alcalá

The consent agenda passed 4-0, by roll call vote.

REGULAR AGENDA – PART III

Entry No. 6

District Project Updates:

Interim General Manager Fabun reported out on the following.

Assessment Admin coming in June.

SSA agreement expires in Sept. Hoping enough capacity through end of agreement. Trustee Ledesma asked Mr. Fabun to evaluate if additional City services might be beneficial post SSA.

Renewed an agreement with Total Compensation Systems for GASB 75 reporting requirements that includes actuarial evaluations needed for the District to comply with accounting standards related to retiree benefits. This is a regular budgeted item in the District's adopted O&M Budget. Full evaluation in year 1 for \$2,880 and "roll forward" evaluation in year 2 for \$1,440. The renewal in May allowed the District to receive a 10% discount.

In FY 2021/22, the District adopted 3 O&M budgets (900 Drainage, Levee Maintenance and 537 Drainage). To manage 3 budgets independently is in line fund accounting, which is not required of the District and is more than the District's finance software can adequately manage. Mr. Fabun intends to recommend a single budget for FY 2022/23 when bringing a budget item before the Board in June. Revenue and expenditures can still be tracked for the three service areas using class "earmarks" in the current software.

Maintenance activities completely focused on vegetation management.

Anticipate bringing an item in June to adopt the Mitigated Negative Declaration for the Blacker Canal Bank Stabilization Project. That will complete the CEQA requirements and allow the environmental teams to submit regulatory permit applications with several agencies to support construction, likely next year.

FMAP – closed out FY 21 and utilized the entire grant (\$205,100). FY 22 FMAP agreement is \$350,000. Work in 2022 FMAP will include repair to the hinge on the Southport Levee and sediment management work along the O&M corridor of the same levee as well as herbicide and other maintenance activities and labor.

DWR completed its annual inspection on May 4, 2022. The preliminary report noted no significant findings.

Staff has been participating in Flood Emergency Preparedness exercises and will continue to participate leading up to a regional exercise training tentatively scheduled for August 25, 2022.

WSAFCA: Focusing on the FY 2022 USACE Work Plan. Minor chance for additional funding. If the \$17 million is received, the Corps can construct both reaches of the YBEL project. President's Budget Request for FY 2023 was issued with \$79.7 million proposed for the West Sacramento Project.

SB 901 Flood Control Bill passed a Senate Appropriations Committee. Still looking to amend the bill to include the SB5 extension. Will keep the board updated. President Guerrero recommended to proceed with the amendment before it passes the floor.

President Guerrero thanked the Interim General Manager for the flood portion of a tour for Congresswoman Matsui and her staff. Mr. Fabun shared that the Congresswoman was/is very proud of the flood projects that West Sacramento has accomplished and now that additional funding is allocated, is looking forward to more flood protection projects in the coming years. Trustee West inquired about how the tours and requests for public official attendance usually occurs and stated her desire to attend in the future. Mr. Fabun shared that these types of visits are coordinated through the City Manager's Office. President Guerrero provided some insight into this particular visit and some special logistical requests by the Congresswoman.

Board member introductions to new GM Blake Johnson who was in attendance. Interim General Manager Fabun recommended canceling the regular June Board meeting and holding a special meeting to allow the new General Manager and the Interim General Manager to adequately prepare for the meeting.

Entry No. 7
None

Entry No. 8

The meeting adjourned at 6:21 PM.

MOTION: Ledesma
NOES: None

SECOND: Orozco
ABSTAIN: None

AYES: Guerrero, Ledesma, Orozco, Early
ABSENT: Alcala

The adjournment passed 4-0, by roll call vote.



Greg Fabun, Interim General Manager/Secretary
Reclamation District 900