

**REGULAR MEETING OF THE
RECLAMATION DISTRICT 900
August 19, 2021
Minutes**

Pursuant to the Governor's Executive Order N-29-20, members of the Reclamation District 900 Board of Trustees participated in this regular meeting using the Zoom meeting platform. To reduce the spread of COVID-19, members of the public were invited to watch the meeting via livestream on YouTube at <https://youtu.be/X-VQMx8162U>.

The meeting was called to order at 6:10 PM by President Guerrero. Also in attendance at the meeting were: Trustees Ledesma, Orozco and Alcalá; Interim General Manager Fabun and District Counsel Nevis.

GENERAL ADMINISTRATION – PART I

Entry No. 1

Heard General Administration Functions as follows:

Report out from Closed Session

Counsel reported that the Board met in Closed session beginning at 5:45PM on one personnel matter as listed on the closed session agenda and by unanimous vote, the Board decided to terminate the employment of the Assistant General manager for violation of District policies related to safety.

A. Presentations by the public on matters not on the agenda.

None

B. Monthly/Year-To-Date Budget Report

Interim General Manager Fabun reported out on the 20-21 fiscal year end budget, including budget to actual revenue and expenses. It was noted that the report did not reflect the audited numbers and that last installment of the two drainage assessments as well as the levee O&M distribution from WSAFCA will be received in Aug or Sep. Mr. Fabun also noted that expenses were less than expected due to personnel vacancies and also due to the delays in construction of the Blacker Canal project and completion of the Drever Corp Yard project, which will span two fiscal years.

CONSENT AGENDA – PART II

Entry No. 2

Consideration of a contract with Coleman Environmental Engineering Inc. for the South Cross Levee Patrol Road Rehabilitation Project.

Entry No. 3

Consideration of Authorization to Amend the Shared Services Agreement with the City of West Sacramento and to Conduct a Recruitment for District Management.

Entry No.4

Consideration of Resolution 2021-08-01 Authorizing the General Manager to Enter into a Funding Agreement with the State of California department of Water Resources under the Flood Maintenance Assistance Program.

Entry No.5

Consideration of Approval of the June 17, 2021, Meeting Minutes.

MOTION: Ledesma

SECOND: Alcalá

AYES: Guerrero, Ledesma, Alcalá & Orozco

NOES: None

ABSTAIN: None

ABSENT: None

The Consent Agenda passed 4-0, by roll call vote.

REGULAR AGENDA – PART III

Entry No. 6

District Project Updates:

Interim General Manager Fabun reported out that both drainage assessment tax rolls were submitted to the County on time; 900 North Drainage was deemed complete by the County, 900 South Drainage required a few corrections, which

are under way. He also reported out that following approval of the shared services agreement amendment that a recruitment will soon start to fill the vacant General Manager position and is hopeful that a candidate may also be interested in the now vacant Asst. General Manager position. Mr. Fabun will be working with the City's IT Manager in the coming weeks to spec and purchase new computer equipment to outfit the new Corp Yard when complete.

Under Operations & Maintenance, staff has been focused on mowing levee slopes and weed control in the main canals. President Guerrero asked what the PG&E work is, and Mr. Fabun replied that it is underground power to serve the SIP pump station. Regarding the Systemwide Investment Framework (SWIF), staff anticipates bringing an item to the Board in September to award a contract for professional services to assist with managing and correcting programmatic deficiencies identified in the SWIF. Mr. Fabun also provided a detailed explanation of what the nature and requirements of the SWIF and the District's obligations as the LMA for the West Sacramento basin.

Under Projects, Mr. Fabun reported that the District still had not received a response from USFWS regarding the District's proposed mitigation measure for GGS on the Blacker Canal project. For Drever, Mr. Fabun reported that plumbing, electrical, drywall and rollup door install are all complete; interior painting has begun, and fire sprinkler system is installed/tested. Core testing of the asphalt thickness discovered areas that will not support the current plan of grind/overlay and the District is waiting proposal/options from the contractor for alternate treatment methods.

President Guerrero asked how the recruitment effort was progressing and Mr. Fabun provided an outline of the process for the GM recruitment, including Board involvement for selection, and the recent interest in the Maintenance Worker positions. Trustee Orozco acknowledged Mr. Fabun's additional workload with the departure of the Asst. GM and suggested he reach out to the Trustees if things become unsustainable.

Entry No. 9

No Trustee comments were made.

Entry No. 9

Adjourned at 6:37 PM.

MOTION: Ledesma

SECOND: Orozco

AYES: Guerrero, Ledesma, Orozco, Alcalá

NOES: None

ABSTAIN: None

ABSENT: None



Greg Fabun, Interim General Manager/Secretary
Reclamation District 900