

AGENDA

REGULAR MEETING OF RECLAMATION DISTRICT 900

DECEMBER 16, 2021

Martha Guerrero, President

Norma Alcala, Trustee
Quirina Orozco, Trustee

Chris Ledesma, Trustee
Dawnte Early-West

Greg Fabun, Interim General Manager/Secretary
Ralph Nevis, District Attorney

6:00 PM CALL TO ORDER

Pursuant to Government Code section 54953, as amended by Assembly Bill 361 (2021), and due to the State of Emergency declared by the Governor on March 4, 2020, members of Reclamation District 900 Board of Trustees and staff will participate in this meeting via a teleconference. To reduce the spread of COVID-19, members of the public may watch the meeting livestream at <https://youtu.be/23YWFYus8-o>. Those members of the public who wish to do so are invited to participate in the meeting via Zoom using the following access information: [Join Zoom meeting](#); or by phone +1 669 900 6833 US (San Jose). Meeting ID: 987 5494 7842; Passcode: 787137

If you need special assistance to participate in this meeting, please contact RD 900 at 916-371-1483. Notification of at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.

GENERAL ADMINISTRATION – PART I

- 1A. PRESENTATIONS BY THE PUBLIC ON MATTERS NOT ON THE AGENDA WITHIN THE JURISDICTION OF THE DISTRICT. THE AGENCY IS PROHIBITED BY LAW FROM DISCUSSING ISSUES NOT ON THE AGENDA BROUGHT TO THEM AT THIS TIME.
- 1B. MONTHLY/YEAR-TO-DATE BUDGET REPORT

CONSENT AGENDA – PART II

2. CONSIDERATION OF RESOLUTION 21-12-01 ADOPTING FINDINGS NECESSARY TO CONTINUE CONDUCTING RECLAMATION DISTRICT 900 BOARD MEETINGS VIA TELECONFERENCE PURSUANT TO ASSEMBLY BILL 361
Comment: This item seeks Board approval to continue remote (teleconference/videoconference) Board meetings by finding, pursuant to Assembly Bill 361 (AB 361), that the Board has reconsidered the circumstances of the state of emergency related to the COVID-19 Pandemic and that the Yolo County Public Health Officer continues to recommend measures to promote social distancing.
3. CONSIDERATION OF APPROVAL OF THE NOVEMBER 18, 2021, MEETING MINUTES

REGULAR AGENDA – PART III

4. DISTRICT PROJECT UPDATES
5. TRUSTEE COMMENTS
6. ADJOURN

I, Greg Fabun, Interim General Manager/Secretary, declare under penalty of perjury that the foregoing agenda for the December 16, 2021, meeting of Reclamation District 900 was posted on December 13, 2021, in the office of the City Clerk of the City of West Sacramento, 1110 West Capitol Avenue, West Sacramento, CA, and at the office of Reclamation District 900, 1420 Merkley Ave., Suite #4, West Sacramento, CA, and was available for public review.



Greg Fabun, Interim General Manager/Secretary
Reclamation District 900

All public materials related to an item on this agenda submitted to the District after distribution of the agenda packet are available for public inspection on the District's website at: www.rd900.org. Any document provided at the meeting by staff will also be available to the public. Any document provided at the meeting by the public will be available the next business day following the meeting.

RECLAMATION DISTRICT 900
Combined Financial Position
Statement of Revenues and Expenditures
October 31, 2021

	RD 900	Levee Maintenance	537 Drainage	Total
Beginning Fund Balance 9/30/21	8,126,118	2,470,718	870,274	11,467,109
TOTAL REVENUE	44,005	-	-	44,005
TOTAL EXPENDITURES	184,940	139,333	5,331	329,604
CHANGE IN FUND BALANCE	(140,935)	(139,333)	(5,331)	(285,600)
ENDING FUND BALANCE 10/31/21	7,985,182	2,331,385	864,942	11,181,510

FOR MANAGEMENT USE ONLY

RECLAMATION DISTRICT 900
900 Drainage
Statement of Revenues and Expenditures
October 31, 2021

	Year to Date FY 2021/22	July	August	September	October
REVENUES					
4000 Drainage Assessment	2,449,955		2,449,955		
4020 Interest Income	19,000				19,000
4300 Retiree Healthcare	489	489			
4501 Transfer In(shared cost RD537)	8,022	1,323	1,872	2,327	2,500
4502 Transfer In (shared costs Levee)	72,208	11,907	16,851	20,946	22,505
TOTAL REVENUES	2,549,674	13,719	2,468,678	23,273	44,005
EXPENDITURES					
Administrative and Overhead					
5010 Permits and Fees	1,841	(1,764)	279	442	2,884
5011 Assessments Paid	871			871	
5020 Memberships	1,403	318	318	449	318
5030 Liability/Auto Insurance	19,916	4,979	4,979	4,979	4,979
5040 Professional Fees	62,539	11,135	18,571	19,470	13,363
5050 Office	10,319	2,369	2,707	2,644	2,599
Subtotal	96,889	17,037	26,854	28,855	24,143
Labor and Related					
5210 Compensation	132,121	19,229	33,450	42,211	37,231
5220 Benefits	54,441	12,480	11,365	15,877	14,719
5260 Workers Compensation	5,876	1,469	1,469	1,469	1,469
5270 Uniforms	1,920	153	211	950	606
5280 Training and Licensing	7,879	59	525	175	7,120
Subtotal	202,237	33,390	47,020	60,682	61,145
Operation and Maintenance					
5410 Facilities	18,938	4,286	4,197	5,799	4,656
5420 Herbicides	16,304	3,357		-	12,947
5440 Debris and Trash Removal	4,729	2,054	465	1,538	672
5450 Professional Fees	4,203	3,241		962	-
5451 Pesticide	6,791	-	1,890	-	4,901
5460 Equipment	15,762	5,976	4,901	1,472	3,413
Subtotal	66,727	18,914	11,453	9,771	26,589
Transfer Out					
6000 Transfer Out CIP	363,356	130,249	154,491	5,553	73,063
TOTAL EXPENDITURES	729,209	199,590	239,818	104,861	184,940
CHANGE IN FUND BALANCE	1,820,465	(185,871)	2,228,860	(81,589)	(140,935)
BEGINNING FUND BALANCE	6,164,717	6,164,717	5,978,846	8,207,706	8,126,118
ENDING FUND BALANCE	7,985,182	5,978,846	8,207,706	8,126,118	7,985,182

FOR MANAGEMENT USE ONLY

RECLAMATION DISTRICT 900
Levee Maintenance
Statement of Revenues and Expenditures
October 31, 2021

	Year to Date FY 2021/22	July	August	September	October
REVENUES					
for RD 900	760,190	-	760,190	-	
for RD 537 former area	62,604	-	62,604	-	
TOTAL REVENUES	822,794	-	822,794	-	-
EXPENDITURES					
Administrative and Overhead					
5010 Permits	20			20	
5040 Professional Fees	280	-			280
Subtotal	300	-	-	20	280
Operation and Maintenance					
5410 Facilities	733			578	155
5420 Herbicides	276			276	
5450 Professional Fees	2,351	1,226		539	586
Subtotal	3,360	1,226	-	1,393	741
Transfer Out					
5300 Transfer Out for Shared Costs	72,208	11,907	16,851	20,946	22,505
5500 Transfer Out CIP	205,297	39,075	46,347	4,068	115,807
Subtotal	277,506	50,982	63,198	25,014	138,312
TOTAL EXPENDITURES	281,166	52,208	63,198	26,427	139,333
CHANGE IN FUND BALANCE	541,628	(52,208)	759,596	(26,427)	(139,333)
BEGINNING FUND BALANCE	1,789,757	1,789,757	1,737,549	2,497,145	2,470,718
ENDING FUND BALANCE	2,331,385	1,737,549	2,497,145	2,470,718	2,331,385

FOR MANAGEMENT USE ONLY

RECLAMATION DISTRICT 900
537 Drainage
Statement of Revenues and Expenditures
October 31, 2021

	Year to Date		August	September	October
	FY 2021/22	July			
REVENUES					
4000 Drainage Assessment	48,308		48,308		
4111 RD 811 Power Reimbursement	2,902	-	2,902		
TOTAL REVENUES	51,210	-	51,210	-	-
EXPENDITURES					
Administrative and Overhead					
5010 Permits and Fees	1,314	1,314	-	-	
5011 Assessments Paid	1,500	-		1,500	
Subtotal	2,814	1,314	-	1,500	-
(b) Operation and Maintenance					
5411 Power	1,510	-	500	534	476
5460 Equipment	13	-	13		
Subtotal	1,523	-	513	534	476
Transfer Out					
5300 Transfer Out for Shared Costs	8,022	1,323	1,872	2,327	2,500
6000 Transfer Out CIP	11,995	4,342	5,150	148	2,355
Subtotal	20,017	5,665	7,022	2,475	4,855
TOTAL EXPENDITURES	24,354	6,979	7,535	4,509	5,331
CHANGE IN FUND BALANCE	26,856	(6,979)	43,675	(4,509)	(5,331)
BEGINNING FUND BALANCE	838,086	838,086	831,107	874,783	870,274
ENDING FUND BALANCE	864,942	831,107	874,783	870,274	864,942

FOR MANAGEMENT USE ONLY

MEETING DATE: December 16, 2021		ITEM # 2	
	SUBJECT: CONSIDERATION OF RESOLUTION 21-12-01 ADOPTING FINDINGS NECESSARY TO CONTINUE CONDUCTING RECLAMATION DISTRICT 900 BOARD MEETINGS VIA TELECONFERENCE PURSUANT TO ASSEMBLY BILL 361		
INITIATED OR REQUESTED BY: <input type="checkbox"/> Council <input checked="" type="checkbox"/> Staff <input type="checkbox"/> Other		REPORT COORDINATED OR PREPARED BY: Greg Fabun, Interim General Manager	
ATTACHMENT <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Information <input type="checkbox"/> Direction <input checked="" type="checkbox"/> Action			

OBJECTIVE

The objective of this report is to present sufficient information to the Reclamation District 900 (RD 900/District) Board of Trustees (Board) to continue remote (teleconference/videoconference) Board meetings by finding, pursuant to Assembly Bill 361 (AB 361), that the Board has reconsidered the circumstances of the state of emergency related to the COVID-19 Pandemic and that the Yolo County Public Health Officer continues to recommend measures to promote social distancing.

RECOMMENDED ACTION

Staff respectfully recommends that the Board adopt Resolution 21-12-01 finding that the Board has reconsidered the circumstances of the state of emergency and that the Yolo County Public Health Officer continues to recommend measures to promote social distancing.

BACKGROUND

Prior to the outbreak of the COVID-19 Pandemic (pandemic), the Ralph M. Brown Act (Brown Act) had numerous requirements for local government bodies wishing to meet remotely via teleconference or videoconference. These requirements are outlined in greater detail later in the report, but can generally be described as burdensome and, as a result, few bodies regularly met remotely.

In response to the outbreak of the pandemic, on March 4, 2020, Governor Gavin Newsom proclaimed a state of emergency related to the pandemic. That proclamation applies statewide and remains valid. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (Executive Order), which temporarily suspended certain Brown Act requirements. Namely, the Executive Order suspended requirements that:

- local bodies notice each teleconference location from which a member participates in a public meeting;
- each teleconference location be accessible to the public;
- members of the public be allowed to address the body at each teleconference conference location;
- the local body post agendas at all teleconference locations; and,
- at least a quorum of the members of the local body participate from locations within the boundaries of the territory over which the local body exercises jurisdiction.

Since that time, the Board has been conducting meetings via videoconference under the provisions of the Executive Order. On June 11, 2021—before the delta variant of COVID-19 was widespread in California—the Governor declared that the emergency Brown Act teleconferencing provisions would expire on September 30, 2021.

In light of the surge of COVID-19 spread since that time and recognizing a need for flexibility during future states of emergency, the Legislature passed, and the Governor signed AB 361. This legislation went into effect immediately upon the Governor's signing, September 16, 2021, and amended the Brown Act to add simplified procedures to make it easier to hold remote meetings during a state of emergency proclaimed by the Governor so long as certain other requirements are met.

In summary, the benefits of conducting remote meetings pursuant to AB 361 versus the alternative Brown Act procedure are as follows:

Brown Act Requirements (“Old Rules”)	AB 361 Rules
<ul style="list-style-type: none"> Agendas must be posted at each teleconference location All teleconference locations must be listed on the agenda 	<ul style="list-style-type: none"> Agendas do not need to be posted at each teleconference location
<ul style="list-style-type: none"> Each teleconference location must be accessible to the public, and the public must be allowed to offer comments from each location 	<ul style="list-style-type: none"> Local agencies do not need to allow public participation at each (or any) teleconference location, but instead must “clearly advertise” how members of the public can participate on the agenda Public participation must allow for either a call-in option or an internet-based service option to directly address the body in real-time during public comment In the event the meeting broadcast is disrupted, the meeting must pause until it is restored
<ul style="list-style-type: none"> At least a quorum of the legislative body must be present within the agency’s territory 	<ul style="list-style-type: none"> Legislative body members may participate from anywhere

ANALYSIS

AB 361 requires that legislative bodies make the following findings by majority vote within 30 days of each meeting held under the AB 361 exemptions to the Brown Act in order to continue conducting meetings remotely:

- a) The legislative body has reconsidered the circumstances of the state of emergency; and,
- b) Either: 1) the state of emergency continues to directly impact the ability of the members to meet safely in person; or 2) state or local officials continue to impose or recommend measures to promote social distancing.

The Board’s last meeting was held remotely pursuant to AB 361. The recommendation before the Board is to adopt Resolution 21-12-01 making these findings so that the District’s public meetings may continue via teleconference pursuant to AB 361. Staff recommends adopting Resolution 21-12-01 at this time so that the Board may continue to meet via teleconference at its January 20, 2021, meeting. The conditions set forth by AB 361 allowing the continuation of meetings under certain exemptions from the Brown Act remain in place as both the Governor’s proclamation of state of emergency and the Yolo County Health Officer’s recommended measures to support social distancing are in effect.

Alternatives

The District’s primary alternatives are as follows.

1. Adopt Resolution 21-12-01, making the findings required by AB 361; or
2. Adopt Resolution 21-12-01, making the findings required by AB 361 with directed revisions; or
3. Decline to adopt Resolution 21-12-01, thereby not making the findings required by AB 361.

Staff is prepared to implement Alternative 1. Staff would discourage any substantive revisions under Alternative 2, as such revisions may not comply with AB 361. Staff would also discourage Alternative 3 as the Yolo County Health Officer’s guidance is to avoid large in person gatherings due to the COVID-19 pandemic.

Coordination and Review

This report was prepared in coordination with District counsel.

Budget/Cost Impact

There is no direct budget or cost impact associated with this item.

ATTACHMENT

1. Yolo County Health Officer's Memorandum Recommending Continuation of Remote Public Meetings
2. Resolution 21-12-01



COUNTY OF YOLO

Health and Human Services Agency

Karen Larsen, LMFT
Director

Aimee Sisson, MD, MPH
Health Officer

MAILING ADDRESS
137 N. Cottonwood Street • Woodland, CA 95695
www.yolocounty.org

Date: September 22, 2021

To: All Yolo County Boards and Commissions

From: Dr. Aimee Sisson, Health Officer

Subject: Remote Public Meetings

In light of the ongoing public health emergency related to COVID-19 and the high level of community transmission of the virus that causes COVID-19, the Yolo County Public Health Officer recommends that public bodies continue to meet remotely to the extent possible. Board and Commissions can utilize the provisions of newly-enacted AB 361 to maintain remote meetings under the Ralph M. Brown Act and similar laws.

Among other reasons, the grounds for the remote meeting recommendation include:

- The continued threat of COVID-19 to the community. As of September 22, 2021, the current case rate is 24.1 cases per 100,000 residents per day. This case rate is considered “high” under the Centers for Disease Control and Prevention’s (CDC) framework for assessing community COVID-19 transmission; and
- The unique characteristics of public governmental meetings, including the increased mixing associated with bringing together people from across the community, the need to enable those who are immunocompromised or unvaccinated to be able to safely continue to fully participate in public governmental meetings, and the challenges of ensuring compliance with safety requirements and recommendations at such meetings.

Meetings that cannot feasibly be held virtually should be held outdoors when possible, or indoors only in small groups with face coverings, maximal physical distance between participants, use of a portable HEPA filter (unless comparable filtration is provided through facility HVAC systems), and shortened meeting times.

This recommendation is based upon current conditions and available protective measures. The Public Health Officer will continue to evaluate this recommendation on an ongoing basis and will communicate when there is no longer such a recommendation with respect to meetings for public bodies.

Davis

600 A Street
Davis, CA 95616
Mental Health (530) 757-5530

West Sacramento

500 Jefferson Boulevard
West Sacramento, CA 95605
Service Center (916) 375-6200
Mental Health (916) 375-6350
Public Health (916) 375-6380

Winters

111 East Grant Avenue
Winters, CA 95694
Service Center (530) 406-4444

Woodland

25 & 137 N. Cottonwood Street
Woodland, CA 95695
Service Center (530) 661-2750
Mental Health (530) 666-8630
Public Health (530) 666-8645

RESOLUTION 21-12-01

A RESOLUTION OF RECLAMATION DISTRICT 900 ADOPTING FINDINGS NECESSARY TO CONTINUE CONDUCTING BOARD MEETINGS VIA TELECONFERENCE PURSUANT TO ASSEMBLY BILL 361

WHEREAS, since March 17, 2020, the Reclamation District 900 Board of Trustees (Board) has been meeting via video conference under certain exemptions from the Brown Act pursuant to Executive Order N-29-20; and

WHEREAS, on September 16, 2021, the Governor signed into law Assembly Bill (AB) 361 which created exemptions from some of the Brown Act requirements regarding teleconference or videoconference public meetings during declared states of emergency so long as certain other conditions are met (Government Code Section (54953(e))); and

WHEREAS, the Board met for the first time pursuant to AB 361 for its October 2021, regular meeting as allowed by AB 361; and

WHEREAS, the Board adopted Resolutions 21-10-01 and 21-11-01 at its October and November 2021 regular meetings, respectively, making findings to allow continued meetings by teleconference as allowed by AB 361; and

WHEREAS, the law requires legislative bodies to make certain findings pursuant to AB 361 in order to continue meeting via teleconference under the Brown Act; and

WHEREAS, pursuant to Government Code section 8635 et seq., the Board has the authority during a state of emergency to take all actions necessary to perform its functions in the preservation of law and order, preservation of the furnishing of local services, and protection of life and property, which includes the authority to direct meetings to be held via teleconference pursuant to this Resolution; and

WHEREAS, the Governor's proclaimed state of emergency due to the COVID-19 pandemic dated March 4, 2020, applies statewide and remains in place; and

WHEREAS, the Yolo County Health Officer continues to recommend social distancing measures in the interest of public health.

NOW, THEREFORE, IT IS HEREBY PROCLAIMED AND ORDERED that:

1. A state of emergency proclaimed by the Governor remains in effect related to the COVID-19 pandemic; and
2. The Reclamation District 900 Board of Trustees has reconsidered the circumstances of the state of emergency; and
3. Local officials (the Yolo County Health Officer) continue to recommend measures to promote social distancing; and
4. The Reclamation District Board of Trustees may continue to meet via teleconference pursuant to Government Code Section (54953(e)).

PASSED AND ADOPTED this 16th day of December 2021, by the following vote:

AYES:

NOES:

ABSENT:

Martha Guerrero, RD 900 President

ATTEST:

Ralph R. Nevis, RD 900 Attorney

**REGULAR MEETING OF THE
RECLAMATION DISTRICT 900
November 18, 2021
Minutes**

Pursuant to Government Code section 54953, as amended by Assembly Bill 361 (2021), and due to the State of Emergency declared by the Governor on March 4, 2020, members of the Reclamation District 900 Board of Trustees participated in this regular meeting using the Zoom meeting platform. To reduce the spread of COVID-19, members of the public were invited to watch the meeting livestream at <https://youtu.be/CK0tpmzOE3k>.

The meeting was called to order at 6:01 PM by President Guerrero. Also in attendance at the meeting were: Trustees Ledesma, Orozco, Alcalá and Early-West; Interim General Manager Fabun and District Counsel Nevis.

GENERAL ADMINISTRATION – PART I

Entry No. 1

Heard General Administration Functions as follows:

A. None.

B. District Financial Update

Interim General Manager Fabun reported on the monthly revenue and expenses for September 2021. The 900 drainage fund's starting balance was \$8.21M. Revenue was \$23k and expenditures were \$104.7k, leaving an ending balance of \$8.13M. The Levee fund's starting balance was approximately \$2.50M. There was no revenue and expenditures totaled \$26.4k, resulting in an ending fund balance of \$2.47M. The 537 Drainage fund's starting balance was \$875k. Revenue was \$48.3k (booked the full assessment) and expenditures were \$4.5k, leaving an ending balance of \$870k. The Agency's combined cash position at the end of September was \$11.47M.

Trustee Ledesma inquired about the increase in total expenditures from July to August (transfer to CIP and Compensation). General Manager Fabun replied that the increase was due to two things: 1) multiple invoices for the Drever Project booked in Aug; and 2) post-employment payouts for the Assistant General Manager.

CONSENT AGENDA – PART II

Entry No. 2

Consideration of Resolution 21-11-01 Adopting Findings Necessary to Continue Conducting Reclamation District 900 Board Meetings Via Teleconference Pursuant to Assembly Bill 361.

Entry No. 3

Consideration of a Contract Amendment With Triamid Construction for the Drever Street Corporation Yard Remodel.

Entry No. 4

Consideration of approval of the October 21, 2021, meeting minutes.

MOTION: Ledesma	SECOND: Alcalá	AYES: Guerrero, Ledesma, Alcalá, Early-West
NOES: None	ABSTAIN: None	ABSENT: Orozco

The Consent Agenda passed 4-0, by roll call vote.

REGULAR AGENDA – PART III

Entry No. 5

District Project Updates:

Interim General Manager Fabun reported out on the General Manager recruitment – 12 resumes received with 3 qualified to move forward in the process to include interviews. He also reported on the status of the desiccation cracks on the Southport setback levee and the recommendations to re-compact all with adjacent material (normal O&M activity) other than the area just north of the Yacht Club, which will remain tarped until the end of flood season when staff and consultants can investigate a repair without compromising the levee integrity during potential high water events. All areas will be inspected routinely throughout the flood season. The Board had questions – could different materials should be used that might prevent cracking and if communication with USACE and DWR was on-going re this issue? Mr. Fabun reported that levee material

follows specifications required by both the USACE and DWR and that it may be possible that material specifications could change in the future. He also reported that communication was on-going with USACE and DWR and once the final technical memorandum is finalized, will be provided to both partners. The Board also asked that a brief be provided to the Board when this particular episode is complete with the finings and lessons learned. A suggestion was also made to share information with neighbor or regional districts to inform others and also learn how others may be dealing with similar situations and to be aware if this results in additional O&M and costs, that the District is prepared for that possibility.

Drever Corp Yard Project – with the action by the Board taken at this meeting, the installation of the bollards and HVAC replacement will complete the improvements at the new Corp yard. Staff anticipates relocating in January.

Staff participated in flood fight training provided by DWR and shared the tarp technique used on the Southport Levee and received praises on the “top notch” technique.

Entry No. 6

No Trustee comments.

Entry No. 7

Adjourned at 6:43 PM.

MOTION: Alcalá

SECOND: Ledesma

AYES: Guerrero, Ledesma, Alcalá, Early-West

NOES: None

ABSTAIN: None

ABSENT: Orozco

The adjournment passed 4-0, by roll call vote.



Greg Fabun, Interim General Manager/Secretary
Reclamation District 900



Progress Report

December 16, 2021

ADMINISTRATION/FINANCE

ASSESSMENT ADMINISTRATION

No updates to report.

CORRECTIVE ACTION PLAN

The Board adopted a Corrective Action Plan (CAP) at a Special Board Meeting on March 25, that addresses the findings from the 2019/20 District Single audit. The following table shows progress for each of the planned actions as stated in the CAP:

Finding	Recommendation	Target Date	Complete Date
2020-3	Written policies and procedures to comply with "Uniform Guidance" for federal awards	12/31/21	In progress

SHARED SERVICES AGREEMENT

At the current rate of expenditures, the authorized amount/balance on the Share Services Agreement will be exhausted in January and the term expires in March. Although the recruitment for the General Manager (GM) is progressing and interviews are being conducted, it will likely be January or February before a new GM is on board. Accordingly, staff plans to bring an item to the Board in January to request additional capacity and extend the term of the agreement.

RECRUITMENTS

At the end of November, eleven resumes were received by the recruiter (CPS-HR Consulting) with three meeting the "minimum qualifications". Interviews were scheduled for December 7. Due to illness or technical difficulties, only one of the interviews was conducted. Although the candidate looks promising, the consultant and the interview team are working to reschedule the other two interviews and may also consider additional qualified applicants as resumes continue to come in. The follow up interviews have yet to be scheduled.

COMPUTER/IT ASSESSMENT

An evaluation of the District's computer/IT systems was completed on April 12. Recommendations include computer upgrades, installation/use of Office 365, and creating a OneDrive account for the District for file sharing. A CIP budget request was approved by the Board in June with the adoption of FY 2021/22 budget. Staff is working with the City's IT division to recommend and spec the new equipment. It is expected to have the new equipment on board and operational for the transition to the new Drever Corp Yard facility later this fiscal year.

OPERATION AND MAINTENANCE

LEVEE MAINTENANCE

Staff completed compaction of the desiccation cracks along the shoulder of the levee south of the marinas. The tarped area is holding up well and is still on "standby" for repair until the end of flood season. Inspections of the areas are performed at least weekly and after rain events and all areas remain in good condition. Staff also completed spraying of herbicides to control broad leaf vegetation this past month.

DRAINAGE

Pump Station Maintenance: This past month was primarily focused on vegetation management and debris cleaning as well as routine/periodic maintenance at pump stations including pumps, motors and other support equipment.

Canal/Detention Facilities Maintenance: Application of herbicides to control broad leaf vegetation continues as does routine and maintenance of canals and detention facilities. This will continue throughout the rainy season.

SYSTEMWIDE INVESTMENT FRAMEWORK (SWIF)

WSAFCA is still waiting for a response/approval from the USACE on the final SWIF. Of particular importance for the USACE for approval is demonstrating progress towards correcting deficiencies.

LWA has begun work to identify all levee encroachments and to research status on whether they are permitted by the CVFPB. Goal of this effort is to: 1) identify and remove all deficiencies for *permitted* encroachments; and 2) develop a course of action to resolve *unpermitted* encroachments.

PROJECTS

BLACKER CANAL STABILITY PROJECT

Staff continues to work with Cal OES and FEMA to finalize and execute the cost share agreement for construction. Additional funds were requested and should be approved to cover the additional requirement to have a biologist on site during construction and to account for design modifications for the dewatering requirement and to account for increase cost of construction as it has been roughly 3 years since the original grant application. Construction is expected to occur in 2022.

Environmental: Staff is working with Marcus Bole & Associates to finalize the Mitigated Negative Declaration (MND) as well as permitting requirements with US Fish & Wildlife, the USACE, the RWQB and the CA Dept of Fish & Wildlife. Changes vacating the previous Administration's definitions of Waters of the US has complicated matters with the USACE for making jurisdictional determinations decisions.

Plans and Specifications: Once the environmental review and certification process is complete, the plans will be updated to include the dewatering requirement. The construction cost estimate will also be updated.

DREVER CORP YARD PROJECT

All site work and fencing has been completed. Work authorized by the Board in November (HVAC and bollard install) is scheduled to begin December 17. Fire inspection resulted in some minor additions: Knox box, an additional fire extinguisher in the warehouse, labeling of the fire control room. Staff is evaluating proposals from security/alarm services and anticipates bringing an item to the Board in January.

CalTrans Trash Capture Project

Staff provided flow rate data for the ditch location to CalTrans. This data was provided by the City as derived in their storm water master plan update.

PERIODIC LEVEE INSPECTIONS

DWR/USACE

Inspections completed, nothing new to report.

EMERGENCY PREPAREDNESS

2021 EMERGENCY PREPARATION/FLOOD SEASON COORDINATION

Staff will attend DWR flood fight training w/ American River Flood Control District on November 16.

Staff met with City staff for our regular flood/emergency management meeting. Of note was the desire to incorporate a small tabletop training exercise in conjunction with the regular pre-flood season coordinating meeting this fall.

COORDINATION WITH OTHER AGENCIES

AB 921 (STATE FLOOD CONTROL BILL)

Senator Pan has agreed to take up the City's "Flood Bill". The Interim General Manager is working with the City's Public Relations Manager and the City's state lobbyist to move this legislation forward. The team is working with Pan's staff and committee staff on draft language to introduce.

CENTRAL VALLEY FLOOD PROTECTION BOARD (CVFPB)

No updates to report.

CITY OF WEST SACRAMENTO

Staff is coordinating with the City's Parks Director on possible means of providing ADA access to levee trails that don't also enable motorized vehicles to gain access. There are no updates to provide on the Linden Trailhead project, or the Bridgeway Lakes water level solution.

WEST SACRAMENTO AREA FLOOD CONTROL AGENCY WSAFCA)

At the 12/16/21 meeting, the WSAFCA Board will consider adoption of the Initial Study/Mitigated negative Declaration (IS/MND) for the Yolo Bypass East Levee Project. The public meeting was held on 11/17/21 with no comments from the public. The public comment period closed on 12/6/21. WSAFCA received proforma comments from relevant agencies, which will be incorporated into a technical memorandum as part of the IS/MND action. At the same meeting the Board will also consider authorization of the Project Participation Agreement (w/ USACE) and the Local Project Participation Agreement (w/ CVFPB). If approved, the agreements will be executed once USACE receives funding which is expected early next year. The IS/MND can be found [here](#).

FUTURE

January 20, 2022 – WSAFCA Board Meeting, 9 am

January 20, 2022 – RD 900 Board Meeting, 6 pm